



RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for September 8, 2026
Board of Directors Meeting



1. Call to Order:
 - a. The meeting was called to order by Chairman Jordan Emery at 4:00 pm.
 - b. Flag salute was led by Chairman Jordan Emery.
 - c. Board members present were Jordan Emery, Ed Johnson, Roger Kirkpatrick, and Debra Sellman. Board member absent was Ben Boak. Others present were Caitlin Canale, RLCSD; Cynthia Lofthouse, RLCSD; Rick and Pasty Lewis, HTRA; Maggie Bryant, RLCSD; Larry Raschein, HBMWD.
2. Approval of Agenda:
 - a. Ed Johnson motion to approve the agenda for September 8, 2026. Roger Kirkpatrick second the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, and Roger Kirkpatrick.
3. Approval of Minutes:
 - a. Roger Kirkpatrick motion to approve the minutes for August 11, 2026. Ed Johnson seconded the motion. Motion carried Jordan Emery, Debra Sellman, Roger Kirkpatrick, and Ed Johnson.
4. Public Comment: No public comment.
5. Supervisor's Report: Not present.
6. Correspondence:
 - a. National Lands Day Flyer for the Ruth Lake Cleanup Day being held on September 26, 2026. Start time will be 9:00 am to 2:00 pm, lunch will be provided and free tee shirts will be given out.
7. Update of District Projects:
 - a. Decontamination station was delivered on August 26th. The Hydro Blaster team arrived August 31st and were here until September 4th for installation and training.
8. Items for Board Action and Investigation:
 - a. Patsy Lewis with HTRA and Trinity Resilience Center updated the board on the discussion she had with HBMWD at their August 13, 2026, meeting. They are working on a possible MOU between HBMWD and HTRA. The next step HTRA is working on is a feasibility report of the proposed project and property. Trinity County Planning Director, Drew Plebani, provided preliminary information with all items that are required to do before placing a building on the proposed property.
 - b. Debra Sellman motion to approve the transfer of lease 114B from Thomas and Christie Bess to Chuck Roberts and Adrienne Tindal-Schulz. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, and Roger Kirkpatrick.
 - c. Ed Johnson motion to approve the transfer of lease 53 from James and Lynette Worthington to Jose Carlos Rea and Elizabeth Harvin. Debra Sellman seconded the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Debra Sellman, and Ed Johnson.
 - d. Debra Sellman motion to approve the removal of Martha Traphagen from lease 10C.
 - e. Debra Sellman motion to approve the additional sublessee John Maberry to lease 10C.
9. Manager's Report and Update:
 - a. Financial-Recognize and Acknowledge Documents: No questions.



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- b. Community Hall: September 13th Community Breakfast, September 18th Senior Luncheon, September 23rd We Care quarterly meeting, and September 25th Joint Board Meeting
 - c. Marina: New dumpster from Solid Waste to replace dumpster 2 was delivered. Labor day weekend was busy with good sales. Lease holders dumpster still having issues with items ending up outside the dumpster and/or large items not allowed in the dumpsters being left. Maggie and staff will be working on removing the lake pond weed around the dock area.
 - d. Campground: Received five new dumpsters from Solid Waste for Ruth Rec Campground. Labor Day weekend busy and went smoothly with the Ruth Lake Summer Festival.
 - e. Leases: Thirty day late invoices going out September 9th for July statements.
 - f. Buffer Strip: Trinity County possibly looking into cleaning up a property with a lot of debris that is located upriver.
10. New Matters for Boards Consideration:
- a. Increase key card fees.
11. Adjournment:
- a. Meeting adjourned at 5:30 pm.

Cynthia Infantes 10/13/26
Submitted by Dated

[Signature] 10/13/26
Approved by Dated