



RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for August 11, 2026
Board of Directors Meeting



1. Call to Order:
 - a. The meeting was called to order by Chairman Jordan Emery at 4:00 pm.
 - b. Flag salute was led by Chairman Jordan Emery.
 - c. Board members present were Jordan Emery, Ed Johnson, Roger Kirkpatrick, and Debra Sellman. Board member absent was Ben Boak. Others present were Caitlin Canale, RLCSD; Cynthia Lofthouse, RLCSD; Rick and Pasty Lewis, HTRA; Ron Web, Lease Holder; Maggie Bryant, RLCSD; Candi Thurston, RLCSD.
2. Approval of Agenda:
 - a. Roger Kirkpatrick motion to approve the agenda for August 11, 2026. Ed Johnson seconded the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, and Roger Kirkpatrick.
3. Approval of Minutes:
 - a. Debra Sellman motion to approve the minutes for July 14, 2026. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Roger Kirkpatrick, and Debra Sellman.
4. Public Comment: Patsy Lewis from HTRA has requested to be placed on our monthly agenda to provide updates on the Trinity Resilience Center. Patsy has been applying for grants and any additional funding projects that become available. She will be attending HBMWD August 13th, 2026, board meeting to discuss HTRA's proposal of the lot of land they are interested in.
5. Supervisor's Report: Not present.
6. Correspondence:
 - a. HTRA letter dated July 9th, 2026, shares update on the remaining debris from Lease 77 is expected to be completed by the end of July.
 - b. SDRMA notice dated July 21st, 2026, shares no paid property/liability claims in 2025-26.
 - c. SDRMA notice dated July 21st, 2026, shares no paid workers' compensation claims in 2025-26.
 - d. HTRA letter dated July 23rd, 2026, shares completion of removing construction materials and debris from Lease 77.
7. Update of District Projects:
 - a. Decontamination Station is moving forward. HBMWD finished running the power and waterlines to the site. Equipment is scheduled to arrive August 26th, 2026. Between August 31st and September 4th the HydroBlaster crew will be setting up the decontamination station and training staff.
8. Items for Board Action and Investigation:
 - a. Ed Johnson motion to approve the transfer of lease 37 from Darla Toland Trustee to David Gilmore and Kimberly Walker. Debra Sellman seconded the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Debra Sellman, and Ed Johnson.
 - b. Debra Sellman motion to approve the transfer of lease 28 from Richard Dorey to Christine Duncan. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Roger Kirkpatrick, and Debra Sellman.



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- c. Debra Sellman motion to approve the transfer of lease 6 from James Osborne to Kevin Osborne, Kody Osborne, and Kory Osborne. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Roger Kirkpatrick, and Debra Sellman.
 - d. Roger Kirkpatrick motion to approve the removal of Daren and Darcy Fisher from lease 97H. Ed Johnson seconded the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, and Roger Kirkpatrick.
 - e. Debra Sellman motion to approve the transfer of lease 114C from Janice Ellebrecht to Peter and Diana Dulik. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, and Roger Kirkpatrick.
 - f. Debra Sellman motion to approve Ruth Lake Marina 2027 increase of boat rental rates. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, and Roger Kirkpatrick.
 - g. Debra Sellman motion to approve Ruth Lake Campgrounds 2027 increase of campsite rates. Ed Johnson seconded the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Ed Johnson, and Debra Sellman.
 - h. Joint board meeting with HBMWD will be held September 25th, 2026, at the Community Hall at 1:00pm with the EAP Meeting held in the morning.
 - i. Ruth Lake CSD will be listing lease site 111C for sale. All bids will be starting at \$75,000.00. Bids must be submitted by September 23rd, 2026. September 25, 2026, a special meeting at the Community Hall at 3:30 pm will be held to open the bids.
9. Manager's Report and Update:
- a. Financial -Recognize and Acknowledge Documents: No questions
 - b. Community Hall: August 9th was the Community Hall breakfast. August 21st Senior Luncheon, August 27th Julia Brownfield along with Trinity County Planning Department meeting at 5:30pm to 7:00pm.
 - c. Marina: Boat rentals have been full on most weekends and starting to slow down during the week. Continuing on having issues with the leaseholder dumpster that is placed at the Marina with dumping not allowed items. Many parts of the dock at the marina will need boards replaced and repaired this off season.
 - d. Campground: All the campgrounds have slowed down with a majority of families returning back to school. Weekends have continued to have good business. Many fire pit rings are needing to be replaced which will cost around \$450 each.
 - e. Leases: Second payments coming in which are due September 1st. On August 27th, Caitlin and Michiko will be meeting with Drew from the Trinity County Planning Department to show him all the campgrounds and leases around the lake.
 - f. Buffer Strip: Nothing to report.
10. New Matter for Boards Consideration: Nothing at this time.
11. Closed Session:
- a. Entered into closed session at 5:54pm. No action was taken. Closed session ended at 6:47pm.
12. Adjournment:
- a. Meeting adjourned at 6:47 pm.



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Cynthia L. Johnson 9-8-26
Submitted by Date

[Signature] 9/11/26
Approved by Date