



RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for July 14, 2026
Board of Directors Meeting



1. Call to Order:
 - a. The meeting was called to order by Chairman Jordan Emery at 4:00 pm.
 - b. Flag salute was led by Chairman Jordan Emery.
 - c. Board members present were Jordan Emery, Ben Boak, Ed Johnson, Roger Kirkpatrick, and Debra Sellman. Others present were Caitlin Canale, RLCSD; Cynthia Lofthouse, RLCSD; Eric Smith, Leaseholders Association; Rick and Pasty Lewis, HTRA, Candi Thurston, RLCSD; and Maggie Bryant, RLCSD.
2. Approval of Agenda:
 - a. Ed Johnson motion to approve the agenda for July 14, 2026. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, Ed Johnson, and Roger Kirkpatrick.
3. Approval of Minutes:
 - a. Ben Boak motioned to approve the minutes for June 9, 2026. Ed Johnson seconded the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Debra Sellman, Ed Johnson, and Ben Boak.
4. Public Comment: Patsy Lewis from HTRA reported the completion of removing all materials from Lease site 77. Rick and Patsy shared concerns about the shared culvert on Holly Creek road.
5. Supervisor's Report: Not present.
6. Correspondence:
 - a. Updates from HTRA on the possible Trinity Resilience Center dated June 15, 2026, and June 22, 2026.
 - b. CDFW update regarding the detection of Golden Mussel in Port of West Sacramento dated June 29, 2026.
 - c. Final decision signed for the South Fork Mountain Vegetation Management project dated July 1, 2026.
 - d. Thank you letter from STAR for the donations that RLCSD has given to them through the years dated July 1, 2026.
7. Update of District Projects:
 - a. The new entrance road for the decontamination station has been made; base rock has been hauled in and placed on the entrance road flat. Hydro pad has been prepped with the 1 ½" rock and timbers.
8. Items for Board Action and Investigation:
 - a. Ed Johnson motion to approve the transfer of lease 59 from John Boak to Randy and Catherine Price. Debra Sellman seconded the motion. Motion carried Jordan Emery, Ben Boak, Roger Kirkpatrick, Ed Johnson, and Debra Sellman.
 - b. Ed Johnson motion to approve the transfer of lease 114E-2 from Jeanette Wigginton to Jodi Cook. Ben Boak seconded the motion. Motion carried Jordan Emery, Ed Johnson, Roger Kirkpatrick, Ed Johnson, and Ben Boak, and Debra Sellman.
 - c. Ben Boak motion to approve adding The Timothy V. Petrusha 2023 Trust to lease 39G. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, Roger Kirkpatrick, and Ben Boak.



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- d. Debra Sellman motion to approve the transfer of lease 93A from John and Julie Matteucci to Collen Collings. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ben Boak, Ed Johnson, Debra Sellman, and Roger Kirkpatrick.
- 9. Manager's Report and Update:
 - a. Financial – Recognize and Acknowledge Documents: No questions.
 - b. Community Hall: July 5th was the Community Breakfast, July 17th Senior Luncheon, July 18th Private Party, July 19th Private Birthday Party, July 25th Memorial Service.
 - c. Marina: Steering cable was replaced on patio boat #25. July 4th weekend had great business.
 - d. Campground: 4th of July weekend was completely booked at all three campgrounds with good business in the store.
 - e. Leases: Second lease invoices will be mail out by the end of the week. Leaseholders dumpster bin has been a problem with lease holders over loading the bin with non household items.
 - f. Buffer Strip:
- 10. New Matters for Board Consideration: Nothing at this time.
- 11. Adjournment:
 - a. Meeting adjourned at 5:06 pm.

Cynthia Johnson 8/11/26
Submitted by Date

[Signature] 8/11/26
Approved by Date