



RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for June 9, 2026
Board of Directors Meeting



1. Call to Order:
 - a. The meeting was called to order by Chairman Jordan Emery at 4:00 pm.
 - b. Flag salute was led by Chairman Jordan Emery.
 - c. Board members present were Jordan Emery, Ben Boak, Ed Johnson, Debra Sellman, and Roger Kirkpatrick. Others present were Caitlin Canale, RLCSD; Cynthia Lofthouse, RLCSD; Patsy Lewis, HTRA; Larry Raschein, HBMWD; Candi Thurston, RLCSD; and Maggie Bryant, RLCSD.
2. Approval of Agenda:
 - a. Ben Boak motion to approve the agenda for June 9, 2026. Ed Johnson seconded the motion. Motion carried Jordan Emery, Debra Sellman, Roger Kirkpatrick, Ed Johnson, and Ben Boak.
3. Approval of Minutes:
 - a. Ed Johnson motion to approve the minutes for May 12, 2026. Ben Boak seconded the motion. Motion carried Jordan Emery, Ben Boak, Ed Johnson, Debra Sellman, and Roger Kirkpatrick.
4. Public Comment: Patsy Lewis from HTRA spoke about her conversation with Michiko from HBMWD regarding the vacant parcel of land which totals 252 acres and includes part of the lake. Patsy is not sure what is going to be decided at this time. HTRA is still looking at all possible options.
5. Supervisor's Report: Not present.
6. Correspondence:
 - a. Notice from BBK dated May 26, 2026, regarding their annual automatic increase in Legal Service rates.
 - b. HTRA update on the trailer at lease lot 77 has been totally removed.
7. Update on District Projects:
 - a. Old Ruth gate is up and running as of May 18, 2026.
8. Items for Board Action and Investigation:
 - a. Debra Sellman motion to approve the transfer of lease site 51 from Derek and Alicia Buckner to Bryan and Jessyca Martinez. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ben Boak, Ed Johnson, Roger Kirkpatrick, and Debra Sellman.
 - b. Debra Sellman motion to approve Resolution 2026-1 ordering board of directors' election; consolidation of elections; and specifications of election order. Ed Johnson seconded the motion. Motion carried Jordan Emery, Ben Boak, Ed Johnson, Roger Kirkpatrick, and Debra Sellman.
 - c. Debra Sellman motion to approve the policy 4030, Remuneration and Reimbursement. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ben Boak, Ed Johnson, Debra Sellman, and Roger Kirkpatrick.
 - d. Debra Sellman motion to approve the budget for fiscal year 2026/2027. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ben Boak, Ed Johnson, Roger Kirkpatrick, and Debra Sellman.



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- e. Caitlin has a zoom meeting with Drew from Trinity County Planning Department and Michiko from HBMWD on June 12th, 2026 to start going over the SUD Guidelines together. Caitlin should have more information for our next meeting.
 - f. Ben Boak motion to table Policy 6400, Boat Access Lease Site Improvements. Ed Johnson second the motion. Motion carried Jordan Emery, Debra Sellman, Roger Kirkpatrick, Ed Johnson, and Ben Boak.
9. Manager's Report and Update:
- a. Financial-Recognize and Acknowledge Documents. No questions.
 - b. Community Hall: June 7th was the Community Breakfast, June 20th Rabies Clinic, June 22nd PG&E training, June 24th We Care quarterly meeting. July 5th Community Breakfast.
 - c. Marina: Fishing derby had a great turn out 102 kids and 330 fish. Memorial Day weekend was busy and went smoothly.
 - d. Campground: Memorial Day weekend was busy and went great. Father's Day weekend is booked at the campgrounds.
 - e. Leases: Second late invoice mailed out June 5th for the March 2026 statements.
 - f. Buffer Strip: Nothing to report.
10. New Matters for the Board: No new matters.
11. Adjournment:
- a. Meeting adjourned at 5:05 pm.

Cynthia Lefebvre 7/14/26
Submitted by Date

[Signature] 7/14/26
Approved by Date