



RUTH LAKE COMMUNITY SERVICES DISTRICT  
Minutes for January 13, 2026  
Board of Directors Meeting



1. Call to Order:
  - a. The meeting was called to order by Chairman Jordan Emery at 4:00 pm.
  - b. Flag salute was led by Chairman Jordan Emery.
  - c. Board members present were Jordan Emery, Ed Johnson, Roger Kirkpatrick, and Debra Sellman. Board member absent was Ben Boak. Others present were Caitlin Canale, RLCSD; Cynthia Lofthouse, RLCSD; Patsy and Rick Lewis, HTRA.
2. Approval of Agenda:
  - a. Ed Johnson motion to approve the agenda for January 13, 2026. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, and Roger Kirkpatrick.
3. Approval of Minutes:
  - a. Debra Sellman motion to approve the minutes for December 9, 2025. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Debra Sellman, Roger Kirkpatrick, and Ed Johnson.
4. Public Comment: None
5. Supervisor's Report: Not present
6. Correspondence:
  - a. Golden Mussel informational flyer of how it can impact our waterways.
7. Update of District Projects:
  - a. Rescheduling with Owsley Electric for the Old Ruth gate project.
8. Items for Board Action and Investigation:
  - a. Caitlin met with Rick and Patsy Lewis from HTRA and HBMWD Ruth Representative, Larry, at a possible building location for their HTRA project. Rick and Patsy really liked the proposed location and are interested in moving forward with the project. There are still lots of questions regarding this location and what steps are needed to be able to move forward.
  - b. Board members agreed to have the joint board meeting with HBMWD on September 25, 2026.
9. Manager's Report and Update:
  - a. Financial Recognized and Acknowledge Documents: No questions
  - b. Community Hall: Senior luncheon on January 16<sup>th</sup>, Soup or Stew Dinner ST High School Booster Club February 6<sup>th</sup>, and Lions Club Crab Feed on February 7<sup>th</sup>.
  - c. Marina: Maggie is working the month of January on the weekends and holidays from 8:00 am to 4:00 pm for boat launching. During last month's heavy rain, the water level got extremely high and the marina walkway was underwater for quite some time.
  - d. Campground: Ruth Rec shoreline is full of large debris from the high water. Ruth Rec launch gate did not go under water with the higher location.
  - e. Leases: Caitlin will take two of the board members to look at Lease 111C on January 19, 2026.
  - f. Buffer Strip: Nothing to report.
10. New Matters for Board Consideration: Nothing at this time.
11. Closed Session:



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- a. Entered closed session at 4:43 pm. No action was taken. Closed session ended at 5:16 pm.
- 12. Adjournment:
  - a. Meeting adjourned at 5:16 pm.

Cynthia Lofthouse 2/10/26  
Submitted by Date

[Signature] 2/10/26  
Approved by Date