



RUTH LAKE COMMUNITY SERVICES DISTRICT  
Minutes for November 11, 2025  
Board of Directors Meeting




1. Call to Order:
  - a. The meeting was called to order by Chairman Jordan Emery at 4:00 pm.
  - b. Flag salute was led by Chairman Jordan Emery.
  - c. Board members present were Jordan Emery, Debra Sellman, and Ed Johnson. Board members absent were Ben Boak and Roger Kirkpatrick. Others present were Caitlin Canale, RLCSD; Cynthia Lofthouse, RLCSD; Maggie Bryant, RLCSD; Rick Petrusha, Lease 39H; Larry Raschein, HBMWD; and Amy Raschein, Public.
2. Approval of Agenda:
  - a. Debra Sellman motion to approve the agenda for November 11, 2025. Ed Johnson seconded the motion. Motion carried Jordan Emery, Ed Johnson, and Debra Sellman.
3. Approval of Minutes:
  - a. Ed Johnson motion to approve the minutes for October 14, 2025. Debra Sellman seconded the motion. Motion carried Jordan Emery, Debra Sellman, and Ed Johnson.
4. Public Comment: None
5. Supervisor's Report: Not present.
6. Correspondence:
  - a. Letter from HTRA regarding a donation to the 2025 Kids' Free Fishing Derby.
  - b. CDFW Invasive Species Program News: Golden mussel detection in California dated October 27, 2025.
7. Update of District Projects:
  - a. The extension of the entrance area of the log boom at the marina is still being worked on. The log boom at the marina that was under water since last November's winter storm has been removed and is in good condition. The log boom was covered with 8 feet of silt from the creek.
  - b. The Old Ruth gate project has made progress. The cable has been ran through the conduit. 101 Netlink was able to run their cables to install the internet/WiFi equipment for the gate system. The next step will be having Owsley Electric come out to do the configuration for the gate system.
  - c. Caitlin meet with Michiko and Chris from HBMWD regarding the Ruth Rec Decontamination Grant. Chris has looked into other grants to also help fund the dip tank project. The cost just to be able to get the project started plus the overhead and the maintenance is overall unrealistic at this time.
8. Items for Board Action and Investigation:
  - a. Rick Petrusha, sublease holder on Lonesome Way, presented his proposal of installing an automatic gate on Lonesome Way to be able to use this area as a boat launch for only the leases on Lonesome Way as an option. The board discussed this subject and it has been tabled for a further date. It was suggested to present this proposal to HBMWD also as the RLCSD will be working with HBMWD.
  - b. Ed Johnson motion to approve the transfer of Lease 97 from Adam and Gilian Jager to Bruce Johnson, Joyce Johnson, Brice Johnson, Shasta Johnson, and Tamera Jones. Debra Sellman seconded the motion. Motion carried Jordan Emery, Debra Sellman, and Ed Johnson.




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- c. Debra Sellman motion to approve the default on Lease 15, Jill Harland. Ed Johnson second the motion. Motion carried Jordan Emery, Ed Johnson, and Debra Sellman.
  - d. Ed Johnson motion to approve the default on Lease 24A, Gavin Gurney, Reshell Gurney, and Karlie Gurney. Debra Sellman seconded the motion. Motion carried Jordan Emery, Debra Sellman, and Ed Johnson.
  - e. No action was taken.
  - f. No action was taken.
  - g. Debra Sellman motion to approve the default on Lease 72, Debra Scheffler. Ed Johnson second the motion. Motion carried Jordan Emery, Ed Johnson, and Debra Sellman.
  - h. No action was taken.
  - i. The board tabled the donation to STAR for the 2025 season.
  - j. The board tabled the donation to STVFD for the 2025 season.
  - k. Debra Sellman motion to approve Policy 2210, Health and Welfare Benefits. Ed Johnson seconded the motion. Motion carried Jordan Emery, Ed Johnson, and Debra Sellman.
  - l. Debra Sellman motion to approve wavier of Policy 6050.112 and 6050.114 for George and Tina Toste, Lease 98. Ed Johnson seconded the motion. Motion carried Jordan Emery, Debra Sellman, and Ed Johnson.
9. Manger's Report and Update:
- a. Financial-Recognize and Acknowledge Documents. No questions.
  - b. Community Hall: November 1<sup>st</sup> was HTRA Craft Faire, November 2<sup>nd</sup> was Community Breakfast. Lions Club will put on a Fish Fry on November 15<sup>th</sup>. November will be the last community breakfast for 2025 and they are hoping to start backup March 1, 2026.
  - c. Marina: Marina closed October 31<sup>st</sup>. Travis will be up to winterize all patio boats and fishing boats soon. Maggie is working the month of November on the weekends and holidays from 8 am to 4 pm for boat launching.
  - d. Campgrounds: Ruth Rec closed October 31<sup>st</sup>. Water and bathrooms were all shut down. We will be having a few dead trees removed from Ruth Rec, Hobart Creek, and Boy Scout Campground and Day Use area in the early part of 2026.
  - e. Leases: No trespassing and private lease signs are available for purchase through the office. No payments from 3 lease holders from the July invoices that were due September 1<sup>st</sup>.
  - f. Buffer Strip: Hayfork watershed will be removing downed trees on Moon Creek Road.
10. New Matters for the Board: Nothing at this time.
11. Closed Session:
- a. Entered into closed session at 5:14 pm. No action was taken. Closed session ended at 5:23 pm.
12. Adjournment:
- a. Meeting adjourned at 5:23 pm.

  
 Submitted by \_\_\_\_\_ Date 12/9/25

  
 Approved by \_\_\_\_\_ Date 12/9/25