



RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for October 14, 2025
Board of Directors Meeting



1. Call to Order:
 - a. Meeting was called to order by Chairman Jordan Emery at 4:00 pm.
 - b. Flag salute was led by Chairman Jordan Emery.
 - c. Board members present were Jordan Emery, Ben Boak, Ed Johnson, Debra Sellman, and Roger Kirkpatrick. Others present were Larry Raschein, HBMWD; Jackie Koll, Marina; Patsy Lewis, HTRA; Richard Lewis, HTRA; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
 - a. Ed Johnson motion to approve the agenda for October 14, 2025. Ben Boak seconded the motion. Motion carried Jordan Emery, Ben Boak, Ed Johnson, Roger Kirkpatrick, and Debra Sellman.
3. Approval of Minutes:
 - a. Ben Boak motion to approve the minutes for September 9, 2025. Debra Sellman seconded the motion. Motion carried Jordan Emery, Ben Boak, Ed Johnson, Roger Kirkpatrick, and Debra Sellman.
4. Public Comment: None
5. Supervisor's Report: Not present.
6. Correspondence:
 - a. CDFW Invasive Program News on Golden Mussel detections in California dated, September 12, 2025, September 15, 2025, October 3, 2025, and October 3, 2025.
 - b. Update dated October 7, 2025, from Invasive Species Program Manager with maps of Silverwood Lake, Pyramid Lake, and Mina Lake last visited in 2024 & 2025. Each of these lakes have confirmed detections of invasive mussels.
 - c. Information on golden mussel and watercraft inspections plus maps showing sightings of golden mussels through California.
7. Update of District Projects:
 - a. Ruth Lake Marina log boom: Still a section of the log boom under water. Charlie is available to come out anytime and will be scheduling a time.
 - b. Old Ruth Automatic Gate: A line needs to be ran through the conduit prior to 101Netlink coming out to install the WIFI internet component.
 - c. Ruth Rec Decontamination Dip Tank: Michiko and Contessa from HBMWD will be meeting with Caitlin regarding the decontamination dip tank project.
8. Items for Board Action and Investigation:
 - a. Rick and Patsy Lewis members of HTRA presented a building plan called the HTRA Community Service Building which will provide shelter, kitchen to provide meals, facilities for bathing, washing clothes, offices for all emergency services during any type of disaster. HTRA is looking to obtain land that is separate from Lease Lot 77 where STVFD is located at. Currently, HTRA is requesting a portion of Barlow Campground for this location. RLCSD board will continue to discuss this request.
 - b. Ben Boak motion to approve the transfer of lease 98A from Frank Dore Jr., Katie Dore, and Gail Morgan to Steven and Cindy Gubanez. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, Ben Boak, and Roger Kirkpatrick.



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- c. Ed Johnson motion to approve the transfer of lease 32 from Jenna and Brandon Long to Anthony and Lynn Eggink. Debra Sellman seconded the motion. Motion carried Jordan Emery, Ben Boak, Ed Johnson, Roger Kirkpatrick, and Debra Sellman.
9. Manager's Report and Update:
 - a. Financial-Recognize and Acknowledge Documents: No questions.
 - b. Community Hall: Community breakfast was held October 5th. STAR fall dinner and bingo was held October 10th. Friday, October 17th senior luncheon and on October 22nd Career Fair for STHS.
 - c. Marina: Winding down for the season with most boats getting pulled out of wet moorage and dry storage for the season. Wet moorage payments are due by 10/24/2025.
 - d. Campgrounds: Nearing the end of the season. Boy Scout is all shut down for the winter and water drained. Hobart is closed and will be winterized next week. Ruth Rec will be closing October 31st.
 - e. Leases: Nothing to report.
 - f. Buffer Strip: Nothing to report.
10. New Matters for Board Consideration:
 - a. Michiko would like to have feedback from the joint meeting on September 26, 2025, and share any ideas/thoughts for next year's meeting.
11. Closed Session:
 - a. Entered into closed session at 4:55 pm. No action was taken. Closed session ended at 5:20 pm.
12. Adjournment:
 - a. Meeting adjourned at 5:20 pm.

Cynthia L. Johnson 11/11/25
Submitted by Date

[Signature] 11/11/25
Approved by Date