



RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for August 12, 2025
Board of Directors Meeting



1. Call to Order:
 - a. Meeting was called to order by Chairman Jordan Emery.
 - b. Chairman Jordan Emery led the flag salute.
 - c. Board members present were Jordan Emery, Ed Johnson, Roger Kirkpatrick, and Debra Sellman. Board member not present was Ben Boak. Other presents were Larry Raschein, HBMWD; Ron Webb, lease holder; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
 - a. Debra Sellman motioned to approve the agenda for August 12, 2025. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Roger Kirkpatrick, and Debra Sellman.
3. Approval of Minutes:
 - a. Ed Johnson motioned to approve the minutes for July 8, 2025. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Roger Kirkpatrick, and Debra Sellman.
4. Public Comment: None
5. Supervisor's Report: Not present.
6. Correspondence:
 - a. CDFW Invasive Species Program News dated July 23, 2025, sharing about an adult golden mussel was detected at Teerink Wheeler Ridge pumping plant on July 7, 2025, which is located on the California aqueduct.
 - b. Joint board meeting with HBMWD Save the Date Letter: dated July 23, 2025. Meeting will be held September 26, 2025, at Journey's End.
 - c. Ruth Lake Marina's inspection report from Trinity County Environmental Health dated August 1, 2025.
 - d. CDFW notice of award letter for Ruth Lake Boat Decontamination Facility for Invasive Mussel Prevention: dated August 5, 2025.
7. Update of District Projects:
 - a. Log booms: The diver, Charlie is planning on being out at the end the season.
 - b. Old Ruth gate project: Making progress on the project as 101Netlink did come out to run wiring but the conduit had too much moisture and was unable to pull the wiring threw.
 - c. Ruth Rec Decontamination Dip Tank: Ruth Lake and HBMWD will be starting to work on the project.
8. Items for Board Action and Investigation:
 - a. Ed Johnson motioned to approve the transfer of Lease 88c from Tracey and Katie Burgess to Don and Laurie Perkins. Debra Sellman seconded the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Debra Sellman, and Ed Johnson.
 - b. Debra Sellman motioned to approve the transfer of Lease 110 from James Pontes, Shelby Pontes, and Dylan Pontes to Jason and Moria Sefton. Ed Johnson seconded the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Ed Johnson, and Debra Sellman.



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- c. HBMWD and RLCSD joint board meeting agenda, it was suggested to email the agenda to the leaseholders to encourage them to attend.
- d. Short discussion on the Golden Mussel grant for a decontamination station located at Ruth Rec.
- 9. Manager's Report and Update:
 - a. Financial-Recognize and Acknowledge Documents: No questions
 - b. Community Hall: August 3rd the community breakfast was held. August 15th will be the senior luncheon.
 - c. Marina: July went smoothly at the Marina and had decent business. October 4th the Alderpoint Volunteer Fire Department will be holding a bass tournament.
 - d. Campground: Still having a decent amount of cancellations for the campgrounds. But each weekend has been booked and busy in the store.
 - e. Leases: Lease payments are coming in. Insurances are being kept up to date.
 - f. Buffer Strip: Nothing to report.
- 10. New Matters for the Board: No new matters.
- 11. Closed Session:
 - a. The board entered into closed session at 5:25 pm. No action was taken.
 - b. No action was taken. Closed session ended at 5:29 pm.
- 12. Adjournment:
 - a. Meeting adjourned at 5:29 pm.

Cynthia Johnson 9-9-25
 Submitted by Date

[Signature] 9/9/25
 Approved by Date