



RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for June 10, 2025
Board of Directors Meeting



1. Call to Order:
 - a. Meeting was called to order by Chairman Jordan Emery at 4:00 pm.
 - b. Chairman Jordan Emery led the flag salute.
 - c. Board members present were Jordan Emery, Ben Boak, Ed Johnson, and Debra Sellman. Board member not present was Roger Kirkpatrick. Others present were Donna Bowman, Public; Ken Bowman, Public; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
 - a. Debra Sellman approved the agenda for June 10, 2025, with corrections to item 8 as the lettering is in non-alphabetical order. Ben Boak seconded the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, and Ben Boak.
3. Approval of Minutes:
 - a. Ben Boak approved the minutes for May 13, 2025. Ed Johnson seconded the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, and Ben Boak.
4. Public Comment: Ken Bowman and Donna Bowman came to the meeting with concerns regarding lease site 88G.
5. Supervisor's Report: Not present.
6. Correspondence:
 - a. Trinity County's health inspection was conducted on May 12, 2025, for the Ruth Rec store.
 - b. Trinity County's health inspection was conducted on May 20, 2025, for the Marina.
 - c. Joint press release from HBMWD and RLCSD on the invasive golden mussel dated May 15, 2025.
 - d. Informational article on the Golden Mussel dated May 27, 2025.
7. Update of District Projects:
 - a. Ruth Lake Marina log boom project is still on hold until further notice.
 - b. Old Ruth automatic gate project is waiting for PG&E to restore power.
8. Items for the Board Action and Investigation:
 - a. Ben Boak motioned to approve adding Dallen and Gillian Toerpe to lease site 66. Ed Johnson seconded the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, and Ben Boak.
 - b. Debra Sellman motioned to approve the 2025/2026 budget. Ben Boak seconded the motion. Motion carried Jordan Emery, Ed Johnson, Ben Boak, and Debra Sellman.
 - c. Ed Johnson motioned to approve Policy 6040, Insurance Requirements for Recreational Sublease holders. Ben Boak seconded the motion. Motion carried Jordan Emery, Debra Sellman, Ben Boak, and Ed Johnson.
 - d. Ben Boak motioned to approve no changes to Policy 4030, Remuneration and Reimbursement. Ed Johnson seconded the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, and Ben Boak.
 - e. Discussion of letter from the North Coast Regional Water Quality Control Board regarding pit privies.
 - f. Discussion on the information submitted for the Golden Mussel Grant for a Decontamination Station for invasive species.



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- g. Ben Boak motioned to approve the Prevention Plan for Aquatic Invasive Species at Ruth Lake. Ed Johnson seconded the motion. Motion carried Jordan Emery, Debra Sellman, Ben Boak, and Ed Johnson.
- 9. Manager's Report and Update:
 - a. Financial-Recognize and Acknowledge Documents: Debra Sellman questioned the dates on the payroll report.
 - b. Community Hall: June 1st Community breakfast was held. June 7th a private party was held. June 20th is the senior luncheon, and on June 21st is the rabies clinic.
 - c. Marina: A smooth Memorial Day weekend and decent sales in the store and boat rentals. June 7th a bass tournament was held with a decent turn out of 27 boats.
 - d. Campground: Memorial Day weekend went great with no issues at all campgrounds.
 - e. Leases: There are 10 leases that have not been paid for the March invoice. The 2nd statement went out at the beginning of June.
 - f. Buffer Strip: There were people camping near Blue Slide area by the old motorcross and was asked to leave.
- 10. New Matters for Board Consideration:
 - a. Consider additional expense pay for vehicle maintenance for travels into town for the office employees.
- 11. Closed Session:
 - a. The board entered the closed session at 6:13 pm. No action was taken.
 - b. No action was taken. Closed session ended at 6:39 pm.
- 12. Adjournment:
 - a. Meeting adjourned at 6:39 pm.

Cynthia Johnson 7/8/25
Submitted by: Date

[Signature] 7/8/25
Approved by: Date