



RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for February 18, 2025
Board of Directors Meeting



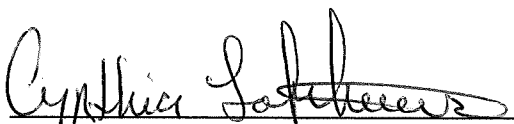
1. Call to Order:
 - a. The meeting was called to order by Chairman Jordan Emery at 4:07 pm.
 - b. Chairman Jordan Emery led the flag salute.
 - c. Board members present were Jordan Emery, Ed Johnson, Debra Sellman, and Roger Kirkpatrick. Board member absent was Ben Boak. Others present were Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
 - a. Ed Johnson motioned to approve the agenda for February 18, 2025. Debra Sellman seconded the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, and Roger Kirkpatrick.
3. Approval of Minutes:
 - a. Debra Sellman motioned to approve the minutes for January 14, 2025, with the correction on page 2 item (8f) adding Debra Sellman. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Roger Kirkpatrick, and Debra Sellman.
4. Public Comment: None
5. Supervisor's Report: Not present.
6. Correspondence:
 - a. Fish & Wildlife provided an update on the Invasive Species fact sheet of Golden Mussels.
 - b. USDA sent a letter out regarding the South Fork Mountain Vegetation Management Project.
 - c. Trinity County building division sent a formal referral proposing a tiny home ordinance.
 - d. STAR sent a letter thanking us for their 2024 donation.
7. Update of District Projects:
 - a. Due to the high water level the white log booms at the marina are still stuck underwater and a section of the orange ones on the right side of the marina. The left side of the dock is currently broken and tied off to the right side dock. Waiting for water to clear up a little before the diver comes out to work on the dock. The new white log booms are being welded on in Fortuna and hopefully will be done soon from JB Fabrication.
8. Items for Board Action and Investigation:
 - a. Debra Sellman motioned to approve the transfer of lease 24A from Susan LeRoy to Reshell Gurney, Gavin Gurney, and Karlie Gurney. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Roger Kirkpatrick, and Debra Sellman.
 - b. Ed Johnson motioned to approve the transfer of lease 112D from Kirchgessner Family Trust to Christopher P. Warren and Dana L. Warren 2008 Revocable Trust. Debra Sellman seconded the motion. Motion carried Jordan Emery, Ed Johnson, Roger Kirkpatrick, and Debra Sellman.
 - c. Ed Johnson motioned to update Policy 6000 Recreational Lease Site Standards in section 6000.26, Insurance. Adding, "In the event of a fire, you are responsible for any debris removal from your lease site." Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Debra Sellman Roger Kirkpatrick, and Ed Johnson.




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- d. Debra Sellman motioned to approve Whitchurch Engineering to assist the CSD in grant applications. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, and Roger Kirkpatrick.
- e. Ed Johnson motioned to approve Resolution 2025-1, A Resolution of the Board of Directors of the Ruth Lake Community Services District concerning the ongoing support of the Southern Trinity Volunteer Fire Department. Debra Sellman seconded the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Ed Johnson, and Debra Sellman.
- f. Debra Sellman motioned to approve CPI increase for 2025. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, and Roger Kirkpatrick.
- g. Discussion of the letter from Kristy Anderson of Trinity County Environmental Health Division about the CSD requesting a waiver to allow installation of three pit privies on the boat in only leases.
9. Manager's Report and Update:
 - a. Financial-Recognize and Acknowledge Documents: No questions.
 - b. Community Hall: February 13th there was a dance sponsored by the 6th grade class and on February 15th there was a community breakfast sponsored by the 6th grade class. February 27th there will be a town hall meeting with Julia Brownfield. March 1st is Adult Prom, and March 15th is the St. Patrick Day dinner sponsored by STVFD & 4-H.
 - c. Marina: May 17th is the Kids Fishing Derby, and the Marina will be opening in April.
 - d. Campground: Has been quiet with the wet weather and reservations will start in April. A new pressure pump for Ruth Rec pump house has arrived and will be getting installed.
 - e. Leases: A few improvement requests have been coming in and leaseholders are keeping up on their insurances.
 - f. Buffer Strip: Nothing to report.
10. New Matters for Board Consideration:
 - a. Roger Kirkpatrick suggested looking into adding a different type of fish to Ruth Lake. Roger will make some calls to see if it is possible to add new types of fish to Ruth Lake.
11. Closed Session:
 - a. The board entered into a closed session at 6:11 pm. The closed session ended at 6:18 pm. No action was taken.
12. Adjournment:
 - a. Meeting adjourned at 6:18 pm.


Submitted by _____ Date 3-11-25


Approved by _____ Date 3/11/25