



RUTH LAKE COMMUNITY SERVICES DISTRICT  
Minutes for June 11, 2024  
Board of Directors Meeting



1. Call to Order:
  - a. The meeting was called to order by Chairman Jordan Emery at 4:05 pm.
  - b. Board members present were Jordan Emery, Ben Boak, Debra Sellman, Roger Kirkpatrick, and Ed Johnson.
  - c. Others present were Larry Raschein, HBMWD; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
  - a. Ben Boak motioned to approve the agenda for June 11, 2024. Debra Sellman seconded the motion. Motion carried Jordan Emery, Ed Johnson, Roger Kirkpatrick, Debra Sellman, and Ben Boak.
3. Approval of Minutes:
  - a. Debra Sellman motioned to approve the minutes for May 14, 2024. Ben Boak seconded the motion. Motion carried Jordan Emery, Ed Johnson, Roger Kirkpatrick, Ben Boak, and Debra Sellman.
4. Public Comment: None
5. Supervisor's Report: Not present.
6. Correspondence:
  - a. Email from Trinity LAFCo on their proposed budget for the fiscal year 2024-25.
  - b. Email from Don Trump regarding the ATV disturbance on the buffer strip.
7. Update of District Projects:
  - a. John Friedenbach from HBMWD will be out next week to meet with Caitlin regarding the placement of the bollards at the Ruth Rec gate project. They will be looking at replacing the k-rails with large boulders. The project should be completed around June 30, 2024.
8. Items for Board Action and Investigation:
  - a. Debra Sellman motioned to approve the transfer of lease 24B, from Timothy Petrusha to Phillip Langley. Ben Boak seconded the motion. Motion carried Jordan Emery, Ed Johnson, Roger Kirkpatrick, Ben Boak, Debra Sellman.
  - b. The board discussed that the abandoned boat on lease 59 needs to be removed prior to any transfers taking place. Ben Boak made a motion to deny the transfer of lease 59, Patricia Gregg to Patricia L. Gregg 2024 Trust. Debra Sellman seconded the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Ed Johnson, Ben Boak, and Debra Sellman.
  - c. Ed Johnson motioned to approve Policy 4030 with no changes. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, Roger Kirkpatrick, and Ed Johnson.
  - d. Ben Boak motioned to approve to revise Policy 6000.544 recreational lease site standards. Ed Johnson seconded the motion. Motion carried Jordan Emery, Debra Sellman, Roger Kirkpatrick, Ben Boak, and Ed Johnson.
  - e. Debra Sellman motioned to approve the 2024-2025 budget. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ed Johnson, Ben Boak, Debra Sellman, and Roger Kirkpatrick.



RUTH LAKE COMMUNITY SERVICES DISTRICT  
Minutes for June 11, 2024  
Board of Directors Meeting



- f. Debra Sellman motioned to approve resolution 2024-1, Resolution Ordering Board of Directors' Election. Ben Boak seconded the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Ben Boak, Debra Sellman, and Ed Johnson.
- g. No ad-hoc meeting has been scheduled yet at this time. Darroll Meyers mentioned that they were waiting for a rough draft contract to be completed. RLCSD is suggesting to meet again to work on a contract together with STVFD as there is a new ad-hoc committee.
9. Manger's Report and Update:
  - a. Financial-Recognized and Acknowledge Documents: One correction to the report profit and loss by class.
  - b. Community Hall: Recent events that took place were, May 19<sup>th</sup> the Fire Safety Council, May 24<sup>th</sup> STAR Memorial Day dinner, May 31<sup>st</sup> Enchilada Dinner, and Community Breakfast June 2<sup>nd</sup>. Events coming up are, June 14<sup>th</sup> Grad-night, June 15<sup>th</sup> private party, June 16<sup>th</sup> and 17<sup>th</sup> a community yard sale held at the Community Hall parking lot, June 21, 22, and 23 State Fire Training with STVFD, and June 29<sup>th</sup> a memorial service for Don Bridge.
  - c. Marina: The fishing derby had its largest turnout of 78 kids and 361 fish were caught on May 18<sup>th</sup>. Weekends are starting to be busy at the marina. Currently they have 5 new employees.
  - d. Campground: There was a busy Memorial Day weekend. Camping reservations are still being made daily and the store is going well.
  - e. Leases: Improvement requests are being processed.
  - f. Buffer Strip: Suggestion was made to put up signs to keep off-road vehicles out. Caitlin mentioned that Trinity County has an ordinance regarding off-road vehicles and signs have been placed in the past and half of them have been destroyed.
10. New Matters for Board Considerations: Nothing currently.
11. Closed Session:
  - a. Entered closed session at 5:48 pm. The closed session ended at 6:05 pm. No action was taken.
12. Adjournment:
  - a. The meeting adjourned at 6:09 pm.

Cynthia Salmeron 7-9-2024  
Submitted by Date

[Signature] 7/9/24  
Approved by Date