



RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for May 14, 2024
Board of Directors Meeting



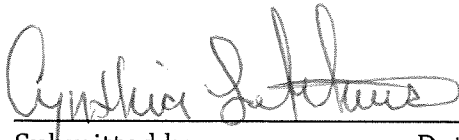
1. Called to Order:
 - a. The meeting was called to order by Chairman Jordan Emery at 4:00 pm.
 - b. Board members present were Jordan Emery, Ben Boak, Ed Johnson, and Debra Sellman.
 - c. Board member not present was Roger Kirkpatrick.
 - d. Others present were Larry Raschein, HBMWD; Caitlin Canale, RLCSD; Cynthia Lofthouse RLCSD; and Dan Frasier, Trinity County BOS.
2. Approval of Agenda:
 - a. Ben Boak motioned to approve the agenda for May 14, 2024. Ed Johnson seconded the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, and Ben Boak.
3. Approval of Minutes:
 - a. Ed Johnson motioned to approve the minutes for April 9, 2024. Debra Sellman seconded the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Ed Johnson.
4. Public Comment: None
5. Supervisor's Report: Dan Frasier shared about the incomplete Ruth Lake CSD Specific Unit Development (SUD) Guideline project. It appears that the County started the RLCSD SUD Guidelines in 2010, but cannot find record of completion at the Planning Commission level. Due to this, all building permits will be on hold at this time until this situation has been resolved. It is possible to take up to two months to clear this up.
6. Correspondence:
 - a. Ruth Lake Summer Festival will be held at Ruth Rec Campground on August 31st & September 1, 2024 sponsored by HTRA (Humboldt Trinity Recreation Alliance).
 - b. Trinity County Environmental Health Inspection report for the marina on May 8th, 2024.
7. Update of District Projects:
 - a. Gate relocation project at Ruth Rec Campground is currently 50% completed. The concrete pad for the gate controller box has been installed along with the electrical lines have been installed. laid for control box. Owsley Electric will be out on Thursday to complete the gate configurations. The next step is the installation of the bollards.
8. Items for Board Action and Investigation:
 - a. The board agreed to have a joint board meeting with HBMWD on Friday, September 27, 2024 located at Journey's End Resort.
 - b. Debra Sellman motioned to approve Maggie Bryant for a RLCSD credit card with credit limit of \$2,000.00. Ben Boak seconded the motion. Motion carried Jordan Emery, Ed Johnson, Ben Boak, and Debra Sellman.
 - c. Ben Boak motioned to approve the final draft on Policy 6225, Construction and Maintenance of Pit Privies. Ed Johnson seconded the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, and Ben Boak.
 - d. An update from Trinity County of incinerating toilets on boat in only leases is they are unable to be permitted. They would not be an option for the boat leases at this time.
 - e. Leaseholder 98, George and Tina Toste, are unable to sell lease site due to not having any facilities and not a viable solution that the RLCSD can provide them at this time. They have currently requested a storage shed and a pit privy to be built at their site. RLCSD is working with the County to see if installing a pit privy would be an option again on the undeveloped lease site.




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- f. Debra Sellman motioned to approve Caitlin Canale to receive Ruth Rec Store managers pay for the season of April 1st, 2024 to October 31st, 2024. Ben Boak seconded the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, and Ben Boak.
- g. The new committee from STVFD for the Ad-Hoc are Mike Frasier, Ricky Blach, and Darroll Meyer. A meeting has not been scheduled at this time.
9. Manager's Report and Update:
 - a. Financial - Recognize and Acknowledge Documents: Jordan asked about the PG&E for the office and the store. Caitlin explained that from April to October the store will be charged for the usage. During the winters months the office will be charged for its usage since it is under the same meter.
 - b. Community Hall: Adult Prom was held April 27th. Senior citizens held a Community breakfast on May 5th. Lions Club Mother Day breakfast was held on May 12th. Senior luncheon will be held on May 17th. Trinity County Fire Safe Counsel will be held on May 21st at 6pm. STAR's Memorial Day dinner will be held on May 24th. The school will hold the Enchilada Cook-Off on May 31st.
 - c. Marina: The May 4th STVFD bass tournament had a great turnout with 27 boats even in the snowy/rainy weather. This past weekend there were a good amount of boat rentals. Travis came out to fix electrical issues on a few boats. The Kids Free Fishing Derby is on May 18th at the marina. Dry storage is still available at Barlow. Candi, an employee at the marina, will be staying at Barlow Campground as the host.
 - d. Campground: Great weather this past weekend, so the campgrounds were busy. Boy Scout Campground will be opening on May 15th. Reservations are being made daily still.
 - e. Leases: Lease 112B, Allan Baird, has removed all of his off-road vehicles from his lease site. Caitlin met with Mr. Baird at 112B to confirm the removal of his off-road vehicles.
 - f. Buffer Strip: Tree seedlings are being planted along the buffer strip and around the leases. Larry from HBMWD is hoping for more clean-up around the buffer strip.
10. New Matters for Board Consideration: Nothing currently.
11. Closed Session:
 - a. Entered in closed session at 5:31 pm. Closed session ended at 5:35 pm. No action taken.
12. Adjournment:
 - a. The meeting adjourned at 5:36 pm.


Submitted by _____ Dated 6-11-24


Approved by _____ Dated 6/11/24