



RUTH LAKE COMMUNITY SERVICES DISTRICT  
Minutes for March 12, 2024  
Board of Directors Meeting



1. Call to Order:
  - a. The meeting was called to order by Chairman Jordan Emery at 4:00 pm.
  - b. Board members present were Jordan Emery, Ben Boak, Roger Kirkpatrick, and Debra Sellman.
  - c. Board member not present was Ed Johnson.
  - d. Others present were Larry Raschein, HBMWD; Caitlin Canale, RLCSD; Cynthia Lofthouse RLCSD; Curtis Boak, public, and Dan Frasier, Trinity County BOS.
2. Approval of Agenda:
  - a. Debra Sellman motioned to approve the March 12, 2024, agenda. Ben Boak seconded the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Ben Boak, and Debra Sellman.
3. Approval of Minutes:
  - a. Ben Boak motioned to approve the February 13, 2024, minutes. Debra Sellman seconded the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Debra Sellman, and Ben Boak.
4. Public Comment: None
5. Supervisor's Report:
  - a. Dan Frasier stated that he has only 9 more months of his duty as district 5 supervisor. Dan shared if there was anything that we wanted him to help us with during these last 9 months, to let him know. He mentioned that they hired a new auditor at Trinity County and most departments are still short-staffed.
6. Correspondence:
  - a. Thank you letter from the Van Duzen Booster Club for a donation.
  - b. Trinity LAFCo is looking for candidates for special district vacancies.
  - c. Humboldt Trinity Recreation Alliance (HTRA) sent out a letter to let us know that they plan on putting on the Ruth Lake Summer Festival this year Labor Day Weekend.
7. Update of District Projects:
  - a. Still waiting for Trinity County to issue the building permit for the Ruth Rec gate relocation project.
8. Items for Board Action and Investigation:
  - a. Adam Jager was not present. Larry Raschein from HBMWD spoke for Adam and shared this round of fuel reduction has been completed. Adam has requested Van's crew to come back and re-pile and burn more of the debris in some areas around Eagles Nest. They are still waiting to find out to see if there is any more money for the Rodeo Grounds area for fuel reduction.
  - b. Debra Sellman made a motion to approve the removal of Howard McFarland from Lease 112J. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
  - c. Ben Boak made a motion to approve the CPI Index increase for 2024. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
  - d. Debra Sellman motioned to approve the pay increase for the District Manager and Office Manager along with a review of the pay schedule and a yearly evaluation every



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January. Roger Kirkpatrick seconded the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.

- e. No response from Kristy Anderson from Trinity County Environmental Health Department regarding the incinerating toilets on boat leases.
- f. The Ad-Hoc meeting with STVFD and RLCSD was held on February 15, 2024. There was discussion about making a new contract between the two entities. More will be discussed at the next meeting ad-hoc meeting for which a new date has not been set.

9. Manager's Report and Update:

- a. Financial-Recognize and Acknowledge Documents: No questions.
- b. Community Hall: The new digital sign was installed at the hall on February 28<sup>th</sup>, 2024. Up-coming events for March include 16<sup>th</sup> St. Patrick's Day Dinner and 4-H Dessert auction and 23<sup>rd</sup> STVFD annual meeting. On April 5<sup>th</sup> Lance Berry will be hosting a fire class and on the 13<sup>th</sup> Lions Club Wild Game Feed.
- c. Marina: Everything at the Marina has been going well. April 1<sup>st</sup> the marina opens for the season. The Marina will be open part-time until the 14<sup>th</sup>. On April 6<sup>th</sup> APVFD Bass Tournament will be held at the Marina.
- d. Campground: The Campground has been quiet. The month of March the weekend boat inspections have been taking place at Ruth Rec. There will be a soft opening in the middle of April for the Ruth Rec Store. Reservations will be starting April 8<sup>th</sup> and April 15<sup>th</sup>. Campground clean-up will be starting April 1<sup>st</sup>.
- e. Leases: Caitlin is still in contact with legal counsel regarding the leases that are in default to see what steps are next to continue with the process. Larry from HBMWD shared that the tree planters will be in the area from April 3<sup>rd</sup> to the 10<sup>th</sup> to plant fir, pine, and black oak.
- f. Buffer Strip: Lot of down trees from the past winter storms.

10. New Matters for Board Consideration:

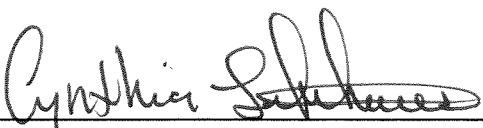
- a. Connor Nixon from Trinity Food Outreach has reached out to the CSD for their assistance with finding a location to be able to place a 40' storage container filled with disaster relief supplies for the community when a disaster takes place. Currently, it looks like it is possible for the location to be Ruth Community Church.


11. Closed Session:

- a. We entered closed session at 5:15pm. Closed session ended at 6:06pm. No action was taken.

12. Adjournment:

- a. Meeting adjourned at 6:07pm.

  
Submitted by \_\_\_\_\_ Date 4-9-24

  
Approved by \_\_\_\_\_ Date 4/9/24