



RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for December 12, 2023
Board of Directors Meeting



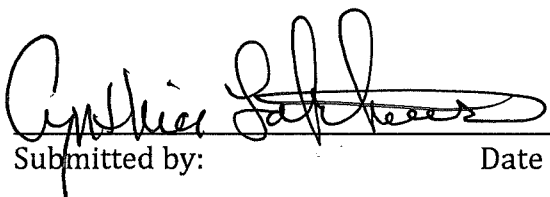
1. Call to Order:
 - a. The meeting was called to order by Chairman Jordan Emery at 4:00 pm.
 - b. Elections of officers: Ben Boak motioned to nominate Jordan Emery as Chairman of the Board. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, Ben Boak, and Roger Kirkpatrick.
Ed Johnson motioned to nominate Ben Boak as Vice Chairman of the Board. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, Roger Kirkpatrick, and Ben Boak.
 - c. Board members present Jordan Emery, Ben Boak, Ed Johnson, Debra Sellman, and Roger Kirkpatrick.
 - d. Others present were Adam Jager, HBMWD; Dave Saunderson, RLLHA; Jud Freitas, Landowner; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
 - a. Ben Boak made a motion to approve the December 12, 2023 agenda. Ed Johnson seconds the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Debra Sellman, Ben Boak, and Ed Johnson.
3. Approval of Minutes:
 - a. Ed Johnson made a motion to approve the minutes for November 14, 2023. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, Roger Kirkpatrick, and Ed Johnson.
4. Public Comment: Mr. Freitas who is a private landowner from the Ruth Lake area near Holly Creek came to us with a complaint. He shared that there has been young kids riding quads on other people's private property and have been very disrespectful to the land and to individuals. He has spoken to the person responsible for the kids riding the quads as they are coming from a lease in the Holly Creek area. The person responsible keeps telling Mr. Freitas that he will take care of it. Mr. Freitas has called the Sheriffs and they did not help. He hopes that Ruth Lake CSD will be able to help solve the problem that has been going on for years.
5. Supervisor's Report: Not present.
6. Correspondence:
 - a. We received a thank you letter from STAR for the 2023 donation.
 - b. CSDA sent information for board members/trustee resources. It is a reminder that after taking office every two years, it is required to take two hours of training in ethics and sexual harassment prevention.
7. Update on District Projects:
 - a. Per Caitlin, we are still waiting on the permit from Trinity County for the Ruth Rec gate relocation project.
8. Items for Board Action and Investigation:
 - a. Adam from HBMWD informed us that the bidding closed on December 7th, 2023 for the next phase of fuel reduction around Ruth Lake. HBMWD accepted the bid from Van Simmons Logging. Tree removal will begin on December 13th, 2023. The focus areas will be along Mad River Road near Eagles Nest, some areas between Ruth Rec and HBMWD Headquarters. With the extra funding there is a plan to clean up the burned debris along the buffer strip past the Blue Slide area.

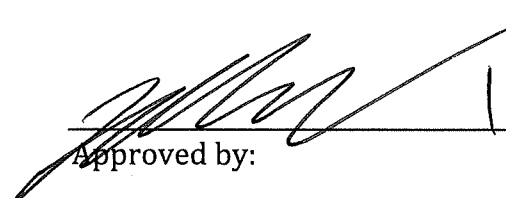


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- b. Debra Sellman motioned to approve adding Ford M. Hagedorn to lease 114J. Ed Johnson seconds the motion. Motion carried Jordan Emery, Ben Boak, Roger Kirkpatrick, Debra Sellman, and Ed Johnson.
- c. Ben Boak and Debra Sellman has requested to see quotes from other sign places in the area to make a comparison. This has been tabled to the next meeting.
- d. Discussion on the community hall with changes to the policy regarding the price of rental fees and possible changes on asking for payment from ongoing organizations to help support and maintain the hall. Ed Johnson motioned to approve Policy 7100, Community Hall Use Policy and Fee Schedule with the changes to 7100.111 combining the fee to \$200.00 per use and update to 7100.121 updating the amount to \$20.00 per hour. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, Ed Johnson, and Roger Kirkpatrick.
- e. Ben Boak motioned to approve the changes to Policy 2021, Sick Lease for Seasonal Employees, on item 2041.30 from 24 hours of sick leave to 40 hours of sick leave. Ed Johnson seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, Roger Kirkpatrick, and Ed Johnson.
- f. Ben Boak motioned to approve the quote from Humboldt Motorsports for a 24'x60'x13' carport for the Ruth Rec Host location. Ed Johnson seconds the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, and Ben Boak. Roger Kirkpatrick abstained.
- g. No updates on Policy 6225, Construction and Maintenance of Pit Privies. Working with the County to see if there are any updates from Kristy Anderson.
- h. No updates on the Ad-Hoc committee with STVFD.
- 9. Manager's Report and Updates:
 - a. Financial-Recognize and acknowledge Documents: No questions
 - b. Community Hall: We have three private parties and a senior luncheon for December.
 - c. Marina: Not much going on. The marina will be doing boat inspections in December.
 - d. Campground: We have had a few campers this past month at Ruth Rec. Three Generac generators were installed at Ruth Rec Campground. A 26kw and 10kw will be powering the store/office and bathroom 1. A 22kw was place at bathroom 2 and will be powering bathroom 2 and the pumphouse. We are now waiting for Campora to place the propane tanks and then the remainder of the installation will be completed.
 - e. Leases: Three leases are in default.
 - f. Buffer Strip: None
- 10. New Matters for Board Consideration: None
- 11. Closed Session:
 - a. We entered into closed session at 5:15 pm. The closed session ended at 5:26 pm and no action was taken.
- 12. Adjournment:
 - a. The meeting adjourned at 5:26 pm.

 1-9-24
Submitted by: _____ Date

 1/9/24
Approved by: _____ Date