



RUTH LAKE COMMUNITY SERVICES DISTRICT  
Minutes for September 12, 2023  
Board of Directors Meeting



1. Call to Order:
  - a. Meeting was called to order by Chairman Jordan Emery at 4:38 p.m.
  - b. Board members present Jordan Emery, Debra Sellman, and Ben Boak.
  - c. Board members not present Ed Johnson and Roger Kirkpatrick.
  - d. Others present were John Friedenbach, HBMWD; Larry Raschein, HBMWD; Adam Jager, Leaseholder; Dave Saunderson, Leaseholder; Dan Frasier, Trinity County BOS; Will Burns, RLCSD; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
  - a. Motion was made by Debra Sellman to approve the agenda for September 12, 2023. Ben Boak seconds the motion. Motion carried Jordan Emery, Debra Sellman, and Ben Boak.
3. Approval of Minutes:
  - a. Motion was made by Debra Sellman to approve the minutes for August 8, 2023. Ben Boak seconds the motion. Motion carried Jordan Emery, Ben Boak, and Debra Sellman.
4. Public Comment: None
5. Supervisor's Report:
  - a. Dan Frasier had nothing to report and shared to get ahold of him at any time if something comes up that he could assist with.
6. Correspondence:
  - a. An informational email from Kristin Hubbard from Fish and Wildlife regarding the native long-leaved pondweed that grows in the waters of Ruth Lake.
  - b. Letter from Ed Prestley from Trinity County Community Development Services exempting RLCSD from CEQA—8/21/23.
7. Update on District Projects:
  - a. Ruth Lake gate location is still in the process. Going through the steps to hopefully get the CEQA exemption and to be able to move forward with the paperwork once that is complete. We are still working with Whitchurch Engineering on the project.
8. Items for Board Action and Investigation:
  - a. Motion was made by Debra Sellman to approve adding Scott Olsen and Peri Escarda to Lease 94B. Ben Boak seconds the motion. Motion carried Jordan Emery, Debra Sellman, and Ben Boak.
  - b. Motion was made by Ben Boak to remove Eleanor Barthman from Lease 109. Debra Sellman seconds the motion. Motion carried Jordan Emery, Ben Boak, and Debra Sellman.
  - c. Motion was made by Debra Sellman to approve adding Michelle Barthman to Lease 109. Ben Boak seconds the motion. Motion carried Jordan Emery, Ben Boak Debra Sellman.
  - d. Motion was made by Debra Sellman to approve adding Kevin Lockhart and Larry Lockhart to Lease 92. Ben Boak seconds the motion. Motion carried Jordan Emery, Debra Sellman, and Ben Boak.
  - e. Motion was made by Debra Sellman to remove Ken and Loretta Lockhart from Lease 92. Ben Boak seconds the motion. Motion carried Jordan Emery, Debra Sellman, and Ben Boak.



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- f. Motion was made by Debra Sellman to approve the waiver of Policy 6050.112 for George and Tina Toste with the understanding that the current lease, Lease 98, must be transferred within 6 months of this date. Ben Boak seconds the motion. Motion carried Jordan Emery, Debra Sellman, and Ben Boak.
  - g. Motion was made by Ben Boak to approve the transfer of Lease 94A from Mark and Heidi Varshock to George and Tina Toste. Debra Sellman seconds motion. Motion carried Jordan Emery, Debra Sellman, and Ben Boak.
  - h. Motion was made by Debra Sellman to approve the CEQA notice of exemption on the Ruth Rec gate relocation. Ben Boak seconds the motion. Motion carried Jordan Emery, Ben Boak, and Debra Sellman.
  - i. Ad-Hoc committee assignment requested by STVFD has been tabled to the next meeting.
  - j. The estimate for the materials to improve the Old Ruth Day Use road was provided. After discussion took place, it was decided to be tabled to the next meeting.
  - k. Discussion of boat lease septic issue took place. It appears that Trinity County Environmental Health Department will allow composting toilets, however, their requirements are still unclear to the exact regulations to follow on boat leases. It was suggested that HBMWD, RLCSD, and Trinity County Environmental Health Department all get together to work on this issue to come to a conclusion. At this time a decision has not been made and has been tabled to the next meeting.
9. Manager's Report and Update:
- a. Financial-Recognize and Acknowledge Documents: No questions.
  - b. Community Hall: The hood fan inside the kitchen at the Community Hall has been repaired and seems to be working properly now. October 1<sup>st</sup> is the last community breakfast for 2023. Private party being held on the 23<sup>rd</sup> of September. Southern Trinity Health Services is holding a meeting on the 27<sup>th</sup> of September. The heaters were serviced at the beginning of September and one closest to the back door needs to be replaced as it is completely dead and not repairable.
  - c. Marina: The water leak in the marina parking lot out in front of the bathrooms under the asphalt has now been completely repaired along with the replacement of the asphalt. Eric, Ben, and Anna worked on repairing the leak as the pipe was about 3 feet deep and it appears that it has been leaking for a very long time. Labor Day weekend was slower than expected due to the wet weather that we got. However, the marina still rented a few boats and the Wet Moorage payments coming in slowly, which are due October 15<sup>th</sup>, 2023 for the 2024 season.
  - d. Campgrounds: Labor Day weekend was busy in the campgrounds even though there were cancellations due to wet weather. Still getting a few reservations for later in September and October. Boy Scout Campground closes on September 15, 2023. Hobart Creek Campground closes on September 30, 2023. Ruth Rec closes its facilities October 31, 2023.
  - e. Leases: Improvements still coming in slowly for leases. There are still a few leases that are behind on their lease fees.
  - f. Buffer Strip: One abandoned trailer near Ruth Rec in the pull out.



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10. New Matters for Board Consideration:

- a. Discussion about California's 2024 Minimum Wage Increase which will take effect January 1<sup>st</sup>, 2024 of an increase of \$.50 per hour.

11. Closed Session:

- a. Entered into closed session at 5:25 p.m. No action was taken. The closed session ended at 5:45 p.m.

12. Meeting adjourned at 5:50 p.m.

Cynthia Infantes 10-10-23  
Submitted by: Date

[Signature] 10/10/23  
Approved by: Date