



RUTH LAKE COMMUNITY SERVICES DISTRICT  
Minutes for July 11, 2023  
Board of Directors Meeting



1. Call to Order:
  - a. Meeting was called to order by Chairman Jordan Emery at 4:00 pm.
  - b. Board members present were Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
  - c. Board member absent was Ed Johnson.
  - d. Others present were, Brianna Cavanaugh, Leaseholder; Daniel Cavanaugh, Leaseholder; Mike Davey, Contractor for Lease 42; Caitlin Canale, RLCSO; and Cynthia Lofthouse, RLCSO.
2. Approval of Agenda:
  - a. Motion was made by Debra Sellman to approve the agenda for July 11, 2023. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
3. Approval of Minutes:
  - a. Motion was made by Roger Kirkpatrick to approve the minutes on June 13, 2023. Ben Boak seconds the motion. Motion carried Jordan Emery, Debra Sellman, Roger Kirkpatrick, and Ben Boak.
4. Public Comment: None
5. Supervisor Report: Not present.
6. Correspondence:
  - a. Thank you letter from STAR for the patio boat donation.
  - b. Flyer for our up-and-coming National Lands Day Cleanup around Ruth Lake on September 23, 2023.
7. Update of District Projects:
  - a. The CSO is still waiting on feedback from Mitchell of Trinity County Planning Department regarding the Ruth Rec gate project.
  - b. Cory returned to the Marina and Ruth Rec Campground after 101Netlink came out to correct an issue with communication between the internet and camera systems. Cory was able to get all of the cameras working at the Marina but there is still a slight issue with communication between the camera at the Ruth Rec launch ramp and the computer. Cory will be working to correct that issue within the next week.
8. Items for Board Action and Investigation:
  - a. Motion was made by Debra Sellman to approve the removal of Dennis Hanson from Lease 24A. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
  - b. Motion was made by Debra Sellman to approve the removal of William Johnson from Lease 78F. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
  - c. Motion was made by Ben Boak to approve the transfer of Lease 112C from Kathryn Tuel to Marie Adams. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Debra Sellman, Ben Boak, and Roger Kirkpatrick.



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- d. Motion was made by Debra Sellman to approve the transfer of Lease 54 from Corbett Bollan to Ryan and Robin Rice. Ben Boak seconds the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Ben Boak, and Debra Sellman.
- e. Motion was made by Debra Sellman to approve the removal of James M. Tatka and Betty Tatka from Lease 26C. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
- f. Motion was made by Ben Boak to approve the transfer of lease 114E-1 from Johnathon Lyons to Maxton LeRoy and Tanner Baum. Debra Sellman seconds the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Ben Boak, and Debra Sellman.
- g. Motion was made by Debra Sellman to approve the addition of Frank Dore Jr. and Katie Dore to Lease 98A. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
- h. Motion was made by Roger Kirkpatrick to approve the wavier of Policy 6000.23 for Lease 42 for placement of the structure. Debra Sellman seconds the motion. Motion carried Jordan Emery, Debra Sellman, and Roger Kirkpatrick. Ben Boak abstained.
- i. Motion was made by Debra to approve the default of Lease 15, Jill Harland. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
- j. Motion was made by Debra Sellman to approve the default of Lease 28, John and Helen Rust. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
- k. Motion was made by Debra Sellman to approve the default of Lease 88D, Alexander Gurbert. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
- l. Motion was made by Debra Sellman to approve the default of Lease 90, Jimmie Horn. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, Roger Kirkpatrick.
- m. Motion was made by Debra Sellman to approve the default of lease 97A, Donald Thompson. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, Roger Kirkpatrick.
- n. Motion was made by Debra Sellman to approve the default of Lease 98B, Armand Deny, and Rick and Kimberly Fox. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
- o. Motion was made by Debra Sellman to approve the default of Lease 107, Ray and Shaney Carpenter. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
- p. Motion was made by Debra Sellman to approve the default of Lease 111, Jacob and Tracy Day. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
- q. Motion was made by Debra Sellman to approve the default of lease 111C, Nicholas Watson. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.




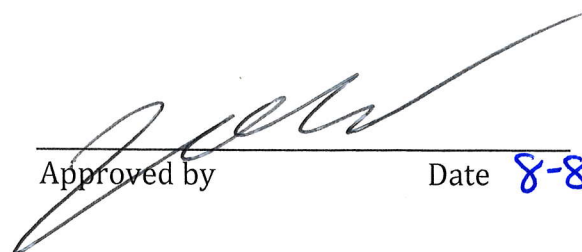


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- r. Motion was made by Debra Sellman to approve the default of Lease 114A, Allen and Linda Vollmer, and Ryan and Jennifer Alto. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ben Boak, Debra Sellman, and Roger Kirkpatrick.
  - s. Discussion of CalPERS took place discussing the different options and what the requirements are. Due to most of the CSD employees being seasonal it was determined that CalPERS was not a great option for our employees due to the various requirements.
9. Manager's Report and Update:
- a. Financial-Recognize and Acknowledge Documents: A corrected payroll summary for the month of June was requested.
  - b. Community Hall: A private event was held during the month of June and the community breakfast at the beginning of July. Community breakfast is the only event scheduled for the next month.
  - c. Marina: The 4<sup>th</sup> of July weekend went very smoothly at the Marina. Once of the busiest weekends we have had in a very long time. Trinity County Sheriffs were present on the water and so was Fish and Wildlife. The resealing of the Marina parking lot will take place during the last weekend on July. Notices will be posted to inform the public including all the wet moorage and dry storage customers at the Marina.
  - d. Campground: The 4<sup>th</sup> of July weekend went smoothly in all of the campgrounds. All three of the campgrounds were booked the whole weekend with great business in the Ruth Rec Campground store.
  - e. E. Leases: Several improvement requests have been submitted lately.
  - f. Buffer Strip: Nothing to report.
10. New Matters for Board Consideration: None.
11. Closed Session:
- a. Entered closed session at 5:55 pm. No action was taken. The closed session ended at 5:59 pm.
12. Meeting adjourned at 6:00 pm.

  
Submitted by \_\_\_\_\_ Date 8-9-2023

  
Approved by \_\_\_\_\_ Date 8-8-2023