



RUTH LAKE COMMUNITY SERVICES DISTRICT

Minutes for May 9, 2023 Board of Directors Meeting



1. Call to Order:
 - a. Meeting was called to order by Chairman Jordan Emery at 4:00 pm.
 - b. Board members present were Jordan Emery, Ben Boak, Ed, and Roger Kirkpatrick.
 - c. Board member not present Debra Sellman.
 - d. Others present were Adam Jager, HBMWD; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
 - a. Motion was made by Ed Johnson to approve the agenda for the meeting of May 9, 2023. Ben Boak seconds the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Ben Boak, and Ed Johnson.
3. Approval of Minutes:
 - a. Motion was made by Ben Boak to approve the minutes for April 11, 2023. Ed Johnson seconds the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Ed Johnson, and Ben Boak.
4. Public Comment: No public comment.
5. Supervisor's Report: Not present.
6. Correspondence:
 - a. Copy of the signed Third Amendment to Master Lease with HBMWD.
 - b. Letter from HBMWD/RLCSD requesting Law Enforcement Presence at Ruth Lake during the holiday weekends. Brandon from the CHP responded that he will work with putting a schedule together to help our area.
 - c. A 2023 Budget along with RLCSD funding requesting letter from Southern Trinity Volunteer Fire Department.
 - d. Email from Margaret Long from Prentice/Long Partner regarding the RLCSD providing a waiver to any potential conflicts of interest and to allow her office to review the presented legality between the RLCSD and STVFD.
7. Update of District Projects:
 - a. Ruth Rec gate relocation is still in progress. Whitchurch Engineering has not been responding at this time, the CSD is waiting for feedback. John Friedenbach of HBMWD said that he would be willing to reach out to them for the RLCSD to help the process move along.
 - b. Ben Boak assisted Eric Rossen with the installation of the new hardware for the Ruth Lake Marina log booms. They were able to switch out all the old shackles with the new hardware on both sides of the log boom in one day. The diver came out to reconnect the boom to the anchor in addition to fixing the left hand side of the marina dock where he was able to reconnect the broken cable to the anchoring system. The diver suggested to schedule another appointment with him when the water clears up all the way to make the anchoring system more secure.
 - e. Corey from C&S Home Theater will be on site starting May 10th, 2023 at the Ruth Rec Campground and the Marina to start the installation of the security cameras.
8. Items for Board Action and Investigation:
 - a. Adam Jager from HBMWD provided an update on the fuel reduction taking place on the unburned lease lots. Another bid has gone out last week with 3 different bids coming in so



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- b. far. Mr. Jager will be available to do walk throughs for the new phase with the companies interested. Adam will be reaching out to each of the leaseholders to do a walk through on each lease. It will be about 6-7 more weeks of fuel reduction with this next phase.
 - c. Budget is to be reviewed at next meeting no action was taken.
 - d. Motion was made by Ben Boak to approve lease transfer 114g from Vicki Hatherill and Charles Hatherill to Vicki Lee Hatherill Revocable Trust. Roger Kirkpatrick seconds the motion. Motion carried Jordan Emery, Ed Johnson, Roger Kirkpatrick, and Ben Boak.
 - e. Motion was made by Ed Johnson to approve the removal of Susan Gonsalves from lease 3. Ben Boak seconds the motion. Motion carried Jordan Emery, Ben Boak, Ed Johnson, and Roger Kirkpatrick.
 - f. Motion was made by Ben Boak to approve the removal of Robert Moore from the lease 105. Ed Johnson seconds the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Ben Boak, and Ed Johnson.
 - g. Motion was made by Roger Kirkpatrick to approve the removal of Paul Wright Jr. from lease 47b. Ben Boak seconds the motion. Motion carried Jordan Emery, Ed Johnson, Ben Boak, and Roger Kirkpatrick.
 - h. Motion was made by Ed Johnson to approve the removal of Bob Ring from lease 72. Ben Boak seconds the motion. Motion carried Jordan Emery, Roger Kirkpatrick, Ben Boak, and Ed Johnson.
 - i. Motion was made by Roger Kirkpatrick to approve the transfer of lease 59b from Bradley O'Ferrall and Debra O'Ferrall to John Boak. Ed Johnson seconds the motion. Motion carried Jordan Emery, Ben Boak, Ed Johnson, and Roger Kirkpatrick.
 - j. Discussion about CalPERS vs. other options available for the district. Roger Kirkpatrick suggested signing up with CalPERS to see if the district receives approval as a first step.
9. Manager's Report and Update:
- a. Financial-Recognize and Acknowledge Documents: No questions
 - b. Community Hall: May 5th was the Van Duzen Booster Club Cinco de Mayo Dinner. Community breakfast was held on May 7th. Lions Club Mother's Day breakfast will be held on May 14th. Senior luncheon is going to be held on May 19th. High School prom will be held on May 20th. STAR's annual dinner for Memorial Day will be held on May 26th.
 - c. Marina: The STVFD Bass Tournament went well at the Marina on May 6th. Caitlin shared a diagram of the dock and boom anchors to show how they are attached underwater which was provided by the diver. There was discussion about possible ways to add an extra brace to the docks to try to prevent further damage and to make them extra secure.
 - d. Campground: All of the campground reservations have been going smoothly. The busy month of July has been filling up, but there are still quite a few openings for reservations. We have delayed with opening Boy Scout Campground to later in May. Instead of Boy Scout Campground opening May 15th, it will be set to open May 26th, to provide a little bit of extra time to get the campground cleaned and ready for the season. Campground clean up has taken extra-long this season due to the severe winter that we had. We hired Kyle and Tim Kiser to help with the shoreline clean up due to the large debris along the shoreline. In addition, Kisers' assisted with debris removal from Hobart Creek



RUTH LAKE COMMUNITY SERVICES DISTRICT

Minutes for May 9, 2023 Board of Directors Meeting



- Campground and the removal of some of the burned and dead trees that were taken down from Cody Spain.
- e. Leases: May 1st was the due date for the renewal of the 10-year Sublease. Page 10 of the Sublease Agreement is to be returned along with the first lease payment. Currently, we have 29 still outstanding.
 - f. Buffer Strip: Rocks are going to be used to block some areas to prevent vehicles from launching watercrafts in not permitted areas along the lake.
10. New Matters for Board Consideration:
- a. Discussion about the different options of installing gates for the Marina docks to help monitor the people on the docks after hours.
11. Closed Session:
- a. Entered into closed session at 5:17pm. No action was taken.
 - b. No action was taken. Closed session ended at 5:25pm.
12. Meeting adjourned at 5:26pm.

St. Approved by

Date

6/13/23

Submitted by

Date

Cynthia Salinas 6/13/23