



RUTH LAKE COMMUNITY SERVICES DISTRICT  
Minutes for January 10, 2023  
Board of Directors Meeting



1. Call to Order:
  - a. Meeting was called to order by Chairman Jordan Emery at 4:03 pm.
  - b. Motion was made by Debra Sellman to appoint Ed Johnson as a new board member. Ben Boak seconds the motion. Motion carried Jordan Emery, Ben Boak, and Debra Sellman.
  - c. Board member Ed Johnson was sworn in by Board Secretary, Cynthia Lofthouse.
  - d. Board members present, Jordan Emery, Debra Sellman, Ben Boak, Ed Johnson, and Roger Kirkpatrick.
  - e. Others present were Larry Raschein, HBMWD; Ed Johnson, Public; Jim Cook, Leaseholder; Judy Cook, Leaseholder; William Burns, RLCSD; Caitlin Canale, RLCSD; Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
  - a. Motion was made by Debra Sellman to approve the agenda for the meeting on January 10, 2023. Ben Boak seconds the motion. Motion carried Jordan Emery, Ed Johnson, Ben Boak, and Debra Sellman.
3. Approval of Minutes:
  - a. Motion was made by Debra Sellman to approve the minutes for the meeting of December 13, 2022. Ben Boak seconds the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, and Ben Boak.
4. Public Comment: Will Burns of RLCSD shared he had a conversation with EDD as he was notified that he was reporting his earned income improperly. The EDD office shared he needs to reference Title 22, which he was unaware of. It was then decided from the EDD office that the Fair Market Value of his rental from the CSD located at Ruth Recreational Campground was set at \$1,200.00 per month. Mr. Burns shared that EDD said he would have to repay EDD back from not reporting his income properly and he plans on going through the appeal process.
5. Supervisor's Report: Not present.
6. Correspondence:
  - a. Letter from Trinity LAFCo on Ballot Results for LAFCo Alternate Special District Member.
  - b. Ruth Rec Store inspection report on December 12, 2022, from Trinity County Food Program.
  - c. Email from Carl Fessenden from Porter Scott Attorneys regarding the case on Janet McLean v. RLCSD.
  - d. Letter from Carl Fessenden from Porter Scott Attorneys to Debbie Yokota, Chief Risk Officer for SDRMA regarding the case of Janet McLean v. RLCSD.
7. Update of District Projects:
  - a. Ruth Rec gate power has been turned off before the big rainstorm at the end of December 2022. So far, we have had no water damage to the main gate box that we can notice. The cost to remove the gate from its current position to a location that brings it closer to the road is about \$13,000.00. The Quagga Grant is helping to cover the cost of moving the gate to a higher location.



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8. Items for Board Action and Investigation:

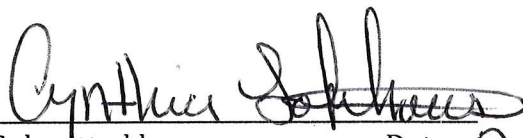
- a. Per Larry Raschein from HBMWD that the fuel reduction is supposed to start January 16, 2023, but weather permitting.
- b. Motion was made by Ed Johnson to approve the letter from CSD to HBMWD on renewing to extend the Master Lease. Debra Sellman seconds the motion. Motion carried Jordan Emery, Ben Boak, Ed Johnson, and Debra Sellman.
- c. There was discussion about the 2023 Sublease on ways to be able to implement the penalty fees for noncompliance of lease site. The Board of Directors suggested implementing a policy to be able to enforce noncompliance of lease lots as the district needs to be in line with County and State laws. No decision has been made on the 2023 Sublease Agreement. Tabled for the further discussion.
- d. CSD Employee pay schedule for 2023 tabled for the meeting of February 14, 2023.
- e. Motion was made by Ed Johnson to approve the transfer of the lease site 12 from Kevin and Charlene Primofiore to Primofiore Family Revocable Trust. Ben Boak seconds the motion. Motion carried Jordan Emery, Debra Sellman, Roger Kirkpatrick, Ed Johnson, and Ben Boak.


9. Manager's Report and Update:

- a. Financial- Recognize and Acknowledge Documents.
- b. Community Hall: Activities for January include a School Dance and Lions Club Crab Feed.
- c. Marina: The boom broke at both ends on the North side of the Marina during the December storm. Eric and Caitlin secured both ends by tying them down.
- d. Campgrounds: There is a large amount of debris along the shoreline of Ruth Rec Campground after the December storm. Boy Scout and Hobart Creek Campground are in good shape just a few trees down through out the campgrounds.
- e. Leases: Not many requests for improvements currently.
- f. Buffer Strip: Debris needs to be removed.

10. New Matters for Board Consideration: None

11. Meeting Adjourned at 5:35 pm

  
Submitted by \_\_\_\_\_ Date 2-14-2023

  
Approved by \_\_\_\_\_ Date 2/14/23