



RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for December 13, 2022
Board of Directors Meeting



1. Call to Order:

- a. The meeting was called to order by Chairman Jordan Emery at 4:00 pm.
- b. Board Members Ben Boak and Roger Kirkpatrick were sworn in by Board Secretary Cynthia Lofthouse.
- c. Election of Board Members:
 - i. Motion by Debra Sellman to nominate Jordan Emery as Chairman of the Board. Brian Nicholson seconds the motion. Motion carried Debra Sellman, Brian Nicholson, Ben Boak, and Roger Kirkpatrick.
 - ii. Motion by Debra Sellman to nominate Ben Boak as Vice Chairman of the Board. Brian Nicholson seconds the motion. Motion carried by Jordan Emery, Roger Kirkpatrick, Brian Nicholson, and Debra Sellman.
- d. Board members present were Jordan Emery, Debra Sellman, Brian Nicholson, Roger Kirkpatrick, and Ben Boak.
- e. Others present were Adam Jager, HBMWD; John Friedenbach, HBMWD; Ed Johnson, Public; Larry Raschein, HBMWD; Caitlin Canale, RLCSD; Cynthia Lofthouse, RLCSD; Dave Saunderson, Leaseholder.

2. Approval of Agenda:

- a. Motion was by Debra Sellman to approve the agenda for the meeting of December 13, 2022. Brian Nicholson seconds the motion. Motion carried by Jordan Emery, Ben Boak, Roger Kirkpatrick, Debra Sellman, and Brian Nicholson.

3. Approval of Minutes:

- a. Motion was made by Debra Sellman to approve the minutes with the correction to 8g adding the second date of March 13, 2023, for calling in on camping reservations reservation. Brian Nicholson seconds the motion. Motion carried by Jordan Emery, Debra Sellman, Ben Boak, Roger Kirkpatrick, and Brian Nicholson.

4. Public Comment: None

5. Supervisor's Report: Not present.

6. Correspondences:

- a. Letter of interest from Ed Johnson regarding the open board position.
- b. Inspection report from Trinity County Environmental Food Program for Ruth Rec Store.
- c. Thank you letter from Ferndale Elementary School for the generous donation of a boat rental gift certificate so they can continue their educational study trips.

7. Update of District Projects:

- a. Whitchurch Engineering is assisting with the first process, CEQA, relocating the launching gate at Ruth Rec closer to the road area to try to prevent gate equipment going underwater.

8. Items for Board Action and Investigation:

- a. Adam Jager of HBMWD stated that they had a total of 5 bids for the fuel reduction project. HBMWD selected Green Tech for the first round of fuel reduction. They have a start date of January 9, 2023, to start on the unburned leases. Mr. Jager will be overseeing Green Tech during the fuel reduction process. The timeline for completing depends on the weather. HBMWD will be advertising another bid for fuel reduction on



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leases after the first of the year. Ben Boak has completed about 80% of shoreline of removing down, burned, dead logs. There are about half dozen logs that are still needing to be pulled out. There are 12-15 slash piles along the shoreline that are needing to be burned.

- b. 2023 sublease draft has been discussed no discussions were made. Tabled to our next meeting.

9. Manager's Report and Update:

- a. Financial-Recognize and Acknowledge Documents: Roger Kirkpatrick suggested that the financial reports show more detail.
- b. Community Hall: Events at the hall for December are going to be, Fire Wise Community Meeting 6:00 pm on the 15th, a private Christmas party, and the senior luncheon.
- c. Marina: Maggie, Marina Host, has been checking the docks daily. The #25 patio boat has been taken to Time and Tide for a new starter and to have the prop guard put on. Patio boat #24 was sold for \$7,305.00. During late spring or early summer, the links between the log booms will be switched out to new links.
- d. Campground: Clean-up is slowly being done when weather permits.
- e. Leases: Jennifer Rich of the Leaseholders Board shared with the CSD that Trinity County has approve having power restored to lease sites without having to have a permitted structure first.
- f. Buffer Strip: No updates.

10. New Matters for Board Consideration: None

11. Meeting Adjourned at 4:56 pm.

Cynthia Sothman 1-10-23
Submitted By Date

[Signature] 1/10/23
Approved By Date