



RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for November 8, 2022
Board of Directors Meeting



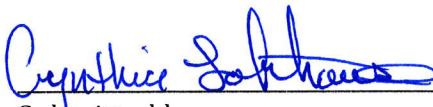
1. Call to Order:
 - a. The meeting was called to order by Chairman Jordan Emery at 4:00 pm.
 - b. Board members present were Jordan Emery, Ed Johnson, Brian Nicholson, Sue Gordon, and Debra Sellman.
 - c. Others present were Larry Raschein, HBMWD; Will Burns, RLCSD; Aimee Carroll, Camper; Mike Duncan, Camper; Dana Fite, Camper; Dave Saunderson, Leaseholder, Adam Jagar, HBMWD; Ben Boak, Resident; Roger Kirkpatrick, Public; Caitlin Canale, RLCSD; Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
 - a. Motion was made by Debra Sellman to approve the agenda for the meeting of November 8, 2022. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Sue Gordon, Ed Johnson, Debra Sellman, and Brian Nicholson.
3. Approval of Minutes:
 - a. Motion was made by Ed Johnson to approve the minutes for the meeting of October 11, 2022. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Sue Gordon, Debra Sellman, Ed Johnson, and Brian Nicholson.
4. Public Comment: None
5. Supervisor's Report: Not present
6. Correspondence:
 - a. Letter of information from Kristen Lark with corrections re: R5 Post-Disturbance Hazardous Tree Mgmt. Project North Zone Update.
 - b. Letter from Porter/Scott Attorney providing a status update on the Janet Mclean v. Ruth Lake CSD case.
7. Update of District Projects: None
8. Items for Board Action and Investigation:
 - a. The fuel reduction grant is moving along. Adam did walk-throughs on the non-burned lease lots with two contractors and has three more scheduled walkthroughs to do with other contractors. The deadline to submit a bid to HBMWD for the fuel reduction is on November, 16, 2022. HBMWD will be reviewing and awarding the bids at their December 8th board meeting. The shoreline clean-up of removing all the logs has been going very well. Ben Boak is assisting with the clean-up of the shoreline tree removal which is being pulled out at the lease next to the marina, lease 15, and at the Ruth Rec boat ramp.
 - b. Motion was made by Sue Gordon to approve the transfer of the lease site 110 from Bruce Pontes to James Pontes, Shelby Pontes, and Dylan Pontes. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Sue Gordon, Debra Sellman, Ed Johnson, and Brian Nicholson.
 - c. Motion was made by Ed Johnson to approve the transfer of the lease site 18A from Edward and Dallas Viale to Tom Bruce and Patricia Jordan. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Sue Gordon, Debra Sellman, Brian Nicholson, and Ed Johnson.
 - d. Motion was made by Debra Sellman to approve the transfer of the lease site 19A from Robert Toler to Jennifer Boak. Ed Johnson seconds the motion. Motion carried Jordan Emery, Brian Nicholson, Sue Gordon, Debra Sellman, and Ed Johnson.
 - e. Motion was made by Sue Gordon to approve Candidate Dero Forslund for Special District Alternate Member for Trinity County LafCo. Debra Sellman seconds the motion. Motion

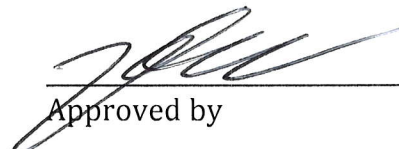


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- carried Jordan Emery, Sue Gordon, Debra Sellman, Ed Johnson, and Brian Nicholson.
- f. Discussion of 2023 sublease draft. Discussion about adding some type of a penalty to the sublease for the noncompliance lease improvements and what type of penalties and procedures. No action was taken.
 - g. Motion was made by Sue Gordon to cap long-term priority reservations at 75% of the campsites at Ruth Rec Campground for 2023 March 1st reservations. With that there are a possible 65 campsites that can be reserved during priority reservations, 14 being water front and 51 campsites being nonwater front. All other reservations will begin on March 13. Brian Nicholson seconds the motion. Motion carried Jordan, Debra Sellman, Ed Johnson, Brian Nicholson, and Sue Gordon.
 - h. Motion was made by Sue Gordon to approve STVFD's \$15,000.00 for 2022 donation. Ed Johnson seconds the motion. Motion carried Jordan Emery, Debra Sellman, Brian Nicholson, Sue Gordon, and Ed Johnson.
 - i. Motion was made by Sue Gordon to approve STAR \$15,000.00 for 2022 donation. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, Sue Gordon, and Brian Nicholson.
 - j. Motion was made by Debra Sellman to approve keeping Policy 2110, Benefits, as is. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Ed Johnson, Sue Gordon, Brian Nicholson, and Debra Sellman.
9. Manager's Report and Update:
- a. Financial-Recognize and Acknowledge Documents: Sue Gordon had a question about the amount being paid for equipment usage. This was for the cleaning and clearing of burned brush at Barlow and Hobart Campground. Hoping to use the new open areas for possible new campsites at Hobart and storage for boat trailers at Barlow.
 - b. Community Hall: Events at the hall for November are Community Breakfast, Career Fair, Fish Fry, Senior luncheon, and the Chili Cook-Off.
 - c. Marina: The marina's last day of being open was October 31, 2022. The patio boats and fishing boats are all in storage for the winter. Surplus item #21 patio boat has been sold. Surplus item #24 patio boat has been delayed as the person backed out. Caitlin will be re-flying the #24 patio boat again. We are getting the new 20 ft patio boat from Y Marina in Coos Bay Oregon. Wet moorage payments are all up to date for the 2023 season. Maggie Bryant will be our Marina Host this winter season.
 - d. Campgrounds: Ruth Rec still is open for the winter for boat launching and camping Monday through Friday 8 am to 1 pm, Saturday, Sunday, and Holidays 8 am - 4 pm.
 - e. Leases: Some more lease requests are still coming in.
 - f. Buffer Strip: Everything is looking good on the buffer strip.
10. New Matters for Board Consideration: None
11. Meeting Adjourned at 6:00 pm.


Submitted by _____ Date 1-10-23


Approved by _____ Date 1/10/23