

RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for May 10, 2022
Board of Directors Meetings

1. Call to Order:

- a. Meeting was called to order by Board Chair Jordan Emery at 4:02 pm.
- b. Board members present, Jordan Emery, Sue Gordon, Debra Sellman, Ed Johnson, and Brian Nicholson.
- c. Others present, Larry Raschein, HBMWD; Dan Frasier, TCBOS; Will Burns, RLCSD; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.

2. Approval of Agenda:

- a. Motion was made by Sue Gordon to approve the agenda for the meeting of May 10, 2022. Debra Sellman seconds the motion. Motion carried Jordan Emery, Ed Johnson, Brian Nicholson, Sue Gordon, and Debra Sellman.

3. Approval of Minutes:

- a. Motion was made by Ed Johnson to approve the minutes for the meeting of March 30, 2022. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Debra Sellman, Sue Gordon, Ed Johnson, and Brian Nicholson.

4. Approval of minutes for the special meeting with STVFD on March 29, 2022.

- a. Motion was made by Sue Gordon to approve the minutes for the meeting on March 29, 2022. Debra Sellman seconds the motion. Motion carried Jordan Emery, Brian Nicholson, Ed Johnson, Debra Sellman, and Sue Gordon.

5. Public Comment: None

6. Supervisor's Report:

Dan Frasier spoke about the rebuilding of lease lots. Skyler Fisher has taken the place of Lisa Lozier from Trinity County Building Department. The question about park model homes per Dan's interpretation from Lisa Lozier before she left is if HBMWD and RLCSD approves of park model homes being placed on lease lots then the county would allow them. Dan will be going back through his emails to try to find the exact information that Lisa sent him. Dan understands to be able to have a park model home on a lease the wheels would need to stay attached. Dan is willing to be the go between person if there are any questions on lease lots that involve the planning department. Dan is continuing on working the county to see if there can be some exceptions to lease lot holders who are trying to restore their power but not able to rebuild yet.

7. Correspondence:

- a. We received a claim form from Law Offices of J. Chrisp on behalf of Janet Mclean.
- b. Trinity County LAFCo sent us the proposed budget for their fiscal year 2022-2023.

8. Update of District Projects:

- a. The marina garage has a new cement floor as of May 4, 2022. Spray foam insulation will be installed May 12, 2022. This will help keep the garage dry, cooler, and much cleaner. It will also help with keeping the freezers working probably. Caitlin is going to be adding another chest freezer in the marina garage for extra ice storage.

9. Items for Board Action and Investigation:


- a. Larry Raschein, HBMWD, stated not too much has changed. Still waiting for the fuel reduction funding from CalFire. Adam has been in contact with 75% of the leaseholders about the fuel reduction and majority of them have been positive about it. Tree planting is

still in the process per Larry as they have five years to spend money on tree planting. PG&E has marked trees with yellow ribbons on leased lots as potential trees to be removed. We are still waiting for PG&E to choose the bidder for the tree removal of the down trees on lease lots.

- b. Draft agenda for the joint board meeting with HBMWD for June 17, 2022, which will be held at Journey's End at 1:00 pm.
 - c. Motion was made by Debra Sellman to approve the transfer of lease site 88c from Michael Megowan to Tracey Burgess & Katie Pelascini. Sue Gordon seconds the motion. Motion carried Jordan Emery, Ed Johnson, Brian Nicholson, Debra Sellman, and Sue Gordon.
 - d. Motion was made by Sue Gordon to approve the transfer of lease site 114L from Tom & Carol Rovai to Ray Wilcox & Denise Hebard. Debra Sellman seconds the motion. Motion carried Jordan Emery, Ed Johnson, Brian Nicholson, Debra Sellman, and Sue Gordon.
 - e. Motion was made by Ed Johnson to approve the transfer of lease site 42 from Patricia Francesconi to Daniel & Brianna Cavanaugh. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Sue Gordon, Debra Sellman, Ed Johnson, and Brian Nicholson.
 - f. Approving 2023 sublease has been tabled.
 - g. 6800 corrections to 6800.12 have been tabled.
 - h. Motion was made by Debra Sellman to approve \$1,600 a month extra duty pay for Caitlin Canale to fill in the marina manager vacancy until position is filled. Sue Gordon seconds the motion. Motion carried Jordan Emery, Brian Nicholson, Ed Johnson, Sue Gordon, and Debra Sellman.
 - i. Upcoming meeting with LAFCo and STVFD will be held on May 24, 2022, at 1:00 pm at the Community Hall.
9. Manager's Report and Update:
- a. Financial-Recognize and Acknowledge Documents: Sue Gordon had a question about the amount on the check register for Merchant Services. The amount is taken for service fees.
 - b. Community Hall: The month of May is very busy. Community breakfast, Enchilada Feed, Mother's Day Breakfast, Senior Lunch, Spaghetti Dinner put on by Shirley Dillion for STAR, and Rabies Clinic which is held on May 28th.
 - c. Marina: Fishing Derby Saturday, May 14th. Travis from Time & Tide came out to check on all the new Yamaha 9.9 fishing boat motors to service them and to change the oil since they reached their 20 hours. Patio boat ladders will be replaced when the weather is permitting.
 - d. Campground: Boy Scout opens on May 15th. Cindy from Hobart will host Boy Scout at this time. The pump and generator at Boy Scout have been replaced.
 - e. Leases: Requests are being submitted for lease improvements. Septics are being signed off by the county that needed repair from the debris removal.
 - f. Buffer Strip: Abanded trailers need to be removed.
 - g. Highway 36: Nothing to report.
10. New Matters for Board Consideration:

11. Meeting Adjourned at 6:00 pm


Submitted by _____ Date 6-14-22


Approved by _____ Date 6-14-22