

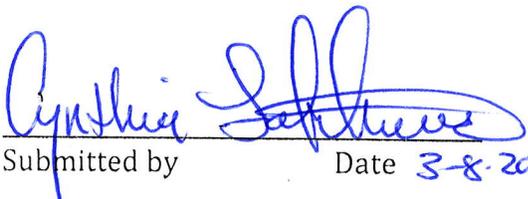
RUTH LAKE COMMUNITY SERVICES DISTRICT  
Minutes for February 8, 2022  
Board of Directors Meetings

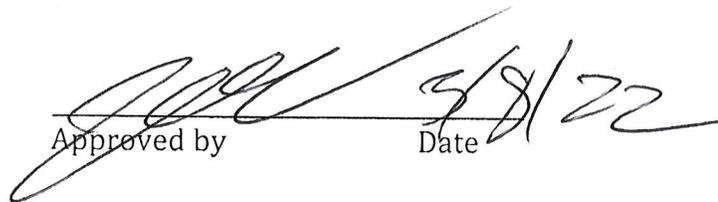
1. Call to Order:
  - a. Meeting was called to order by Board Chairman Jordan Emery at 4:00 pm.
  - b. Board members present, Jordan Emery, Brian Nicholson, Debra Sellman, Sue Gordon, and Ed Johnson.
  - c. Others present, Steve Delaney, community member; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
  - a. Motion was made by Debra Sellman to approve the agenda for the meeting of February 8, 2022. Sue Gordon seconds the motion. Motion carried, Jordan Emery, Brian Nicholson, Ed Johnson, Debra Sellman, and Sue Gordon.
3. Approval of Minutes:
  - a. Motion was made by Ed Johnson to approve the minutes for the meeting of January 11, 2022. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Brian Nicholson, Sue Gordon, Debra Sellman, and Ed Johnson.
4. Public Comment:

Steve Delaney wanted to ask about renting the tables and chairs from the community hall for an event in April. He suggested that the district considers having a large deposit then an amount for renting them out. The board will decide at the next board meeting.
5. Supervisor's Report:

Dan Frasier had questions from Lisa Lozier from the Trinity County Planning Department in regards to lease sites and specifically the 6000 Lease Site Standards. The understanding is that RLCSD goes by whatever falls under Trinity County. The concern from Lisa is the policy is not clear and can be interrupted differently causing confusion with the County and leaseholders.
6. Correspondence:
  - a. Trinity County sent out a 2020 August Complex Fire Memo which included contact information for questions on rebuilding.
  - b. A letter from HBMWD requesting that the launching gates be blocked if not in working order to prevent unwanted boats from entering the lake without being inspected.
7. Update of District Projects:
  - a. The gates are working at the Marina and the Ruth Campground. Key cards are ready to be used.
  - b. Caitlin would like to see the yellow gate that was previously at Old Ruth be placed back to be used like previously before the automatic gate was installed.
8. Items for Board Action and Investigation:
  - a. Motion was made by Sue Gordon to approve the second reading of Resolution No. 2022-01 Resolution to Establish an RLCSD Reserved Fund. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Ed Johnson, Debra Sellman, Sue Gordon, and Brian Nicholson.
  - b. Motion was made by Sue Gordon to approve the CPI increase for 2022. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Debra Sellman, Ed Johnson, Brian Nicholson, and Sue Gordon.

- c. Simple IRA vs. Cal Savers for employees has been tabled for the March meeting.
  - d. Motion was made by Brian Nicholson to surplus the marina trailer. Ed Johnson seconds the motion. Motion carried Jordan Emery, Sue Gordon, Debra Sellman, Brian Nicholson, and Ed Johnson.
  - e. Ad Hoc meeting with STVFD was held on February 7<sup>th</sup>, 2022. The items that were discussed were Measure A, funding, fire protection, and having Caitlin schedule a joint meeting with both the RLCSD and STVFD with Colette from Trinity LAFCO.
9. Manager's Report and Update:
- a. Financial- Recognize and Acknowledge Documents: no questions
  - b. Community Hall: March events will be the community breakfast and a private event.
  - c. Marina: Received three applications for the marina manager position. If no one is hired Caitlin will oversee the marina until the position is filled. J&J Pumps will be submitting an estimate for extending well casings.
  - d. Campground: New store manager has been hired for the season, Julia Brownfield. March 1<sup>st</sup>, 2022 starts the long-term reservations of 60 consecutive days or longer. March 14, 2022 reservations for the short term will begin.
  - e. Leases: Updates from Adam Jager, still waiting from the county on 44c, Headquarters, and septic repairs. He is still waiting for Cal Fire fuel reduction to get going. There is a Forester that HBMWD has working on the tree planting grant and still working on a road damage claim for Barlow. PG&E log recovery is back on the table hopefully.
  - f. Buffer Strip: Adam is still working on removing abandoned vehicles.
  - g. Highway 36: Almost completed
10. New Matters for Board Consideration:
- a. Jordan suggested a field trip of all the CSD facilities, like the Marina and the three campgrounds so when discussing items taking place at those locations it would be easier to understand.
11. Closed Session:  
The board entered the close session at 6:05 pm. The board returned to the open session at 6:17 pm. Discussion of Marina trailer and personnel with nothing to report.
12. Adjournment:  
The meeting adjourned at 6:20 pm.

  
 Submitted by \_\_\_\_\_ Date 3-8-2022

  
 Approved by \_\_\_\_\_ Date 3/8/22