

RUTH LAKE COMMUNITY SERVICES DISTRICT  
Minutes for January 11, 2022  
Board of Directors Meetings

1. Call to Order:
  - a. Meeting was called to order by Board Chairman Jordan Emery at 4:01 pm.
  - b. Board members present were Brain Nicolson, Jordan Emery, Ed Johnson, Sue Gordon, and Debra Sellman.
  - c. Others present were Larry Raschein, HBMWD; Will Burns, RLCSD; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
  - a. Motion was made by Debra Sellman to approve the agenda and addendum for the meeting of January 11, 2022. Sue Gordon seconds the motion. Motion carried Jordan Emery, Brian Nicholson, Ed Johnson, Sue Gordon, and Debra Sellman.
3. Approval of Minutes:
  - a. Motion was made by Sue Gordon to approve the minutes for the meeting of December 14, 2021 with the corrections on items 8e and 8f, with Jordan Emery voting no. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Sue Gordon, Ed Johnson, Debra Sellman, and Brian Nicholson.
4. Public Comment: None
5. Supervisor's Report: None
6. Correspondence:
  - a. Cal Savers employee packet provided information on what is offered to employees and how the process works as it is required to offer a retirement plan by June 30, 2022.
  - b. Letter from 101NetLink thanking us for our business. Informing us about the upgrades and how they want to improve the performances while trying to keep the cost down. The letter included basic plans for residential and businesses.
  - c. Report from California Water Board for the 2021 annual inspection at Ruth Lake Recreation Area. There were two deficiencies, lake well operations, and wellhead improvement. The inspector highly recommended the well in the pumphouse be raised to follow current regulations.
7. Update of District Projects:
  - a. Updates on the Marina and Ruth Rec gates. The marina gates were up and running on December 31, 2021. Caitlin was entering the new key cards for the 2022 season and noticed that the system was not responding. Caitlin contacted Owsley Electric who contacted Door King, Owsley was informed that the wrong equipment was sent. The new equipment should be arriving this week.
8. Items for Board Action and Investigation:
  - a. Motion was made by Debra Sellman to approve the transfer of site 23 from Linda Costa-Franklin to Alan Franklin and Tyler Franklin. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Ed Johnson, Sue Gordon, Debra Sellman, and Brian Nicholson.
  - b. Motion was made by Sue Gordon to approve Cynthia Lofthouse as the signee for the RLCSD North American Bancard account. Debra Sellman seconds the motion. Motion carried Jordan Emery, Ed Johnson, Brian Nicholson, Sue Gordon, and Debra Sellman.
  - c. Discussion on Resolution 2022-01 RLCSD Reserve Fund. Changes to the resolution to read

deposit end of each fiscal year (June) and review the percentage at the end of the fiscal year (June). The second reading is to take place next month.

- d. Motion was made by Debra Sellman to transfer \$10,000.00 into the reserve fund at Redwood Capital Bank. Brian Nicholson seconds the motion. Motion carried Jordan Emery, Sue Gordon, Ed Johnson, Debra Sellman, and Brian Nicholson.
- e. Ad Hoc Committee meeting on January 10, 2022, was held at 1:30 pm to discuss fire department financing. Gene Lombardo provided the members with a timeline of the financial relations from May 1991 to the present and there was a discussion of our legal financial obligations were held with no decision or equal understanding.
- f. Trinity County LAFCo MSR draft for the RLCSO was reviewed.

9. Manager's Report and Update:

- a. Financial-Recognize and Acknowledge Documents: Sue Gordon had a question on the amount paid to Heaton Construction which was replacing the pumphouse at Barlow, the materials to restore the power at Hobart Creek Campground and Barlow host site. These items should be covered by insurance since they were damaged during the August Complex Fire.
- b. Community Hall: Large turnout for the Crab Feed which was held on January 8, 2022. The oven is still not working. Eric Rossen got the outside light working above the marque. The old light had burned wires and had to replace it with a whole new one.
- c. Marina: Fishing Derby will be held May 14, 2022. STVFD bass tournament will be held on April 30, 2022. Docks are being monitored daily due to the changes in the water flow. Restrooms have been locked during the power outages. Eric Rossen is working on the breaker Box in the marina store as it requires a new electrical box. Still looking into getting a new gas pump.
- d. Campgrounds: A lot of debris along the water's edge. There are some trees down and branches after the last snowstorm. PG&E still needs to cut some of its trees down near the electrical lines.
- e. Leases: 44c still needs to be logged and cleaned up, due to an accident it has been delayed.
- f. Buffer Strip: Still has a lot of clean-ups to be done.
- g. Highway 36 Projects: Still delays at the rockslide 10 to 60 minutes.

10. New Matters for Board Consideration:

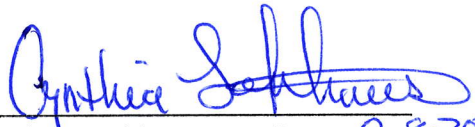
- a. Find out about Measure A.
- b. Attorney's assistance
- c. Resolution 2022-01 corrections


11. Closed Session:

The board entered into a closed session at 5:43 pm. The board returned to the open session at 6:05 pm. Discussion of Marina personnel with nothing to report.

12 Adjournment:

The meeting adjourned at 6:06 pm.

  
Submitted by \_\_\_\_\_ Date 2-8-2022

  
Approved by \_\_\_\_\_ Date 2/8/22