

RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for October 12, 2021
Board of Directors Meeting

1. Call to Order:
 - a. Meeting was called to order by Vice-Chairman, Brian Nicholson at 4:02 pm.
 - b. Board members present, Brian Nicholson, Sue Gordon, Debra Sellman, Ed Johnson, and Jordan Emery.
 - c. Others present, Adam Jager, HBMWD; Clarence Hulls, Guest; Will Burns, RLCSD; Pete Dulik, Guest; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
 - a. Motion was made by Sue Gordon to approve the agenda for the meeting of October 12, 2021. Jordan Emery second the motion. Motion carried Brian Nicholson, Ed Johnson, Jordan Emery, Sue Gordon, and Debra Sellman.
3. Approval of Agenda:
 - a. Motion was made by Debra Sellman to approve the minutes with the correction to add Ed Johnson as a present board member. Sue Gordon second the motion. Motion carried Brian Nicholson, Jordan Emery, Ed Johnson, Sue Gordon, and Debra Sellman.
4. Public Comment: none
5. Supervisor's Report: none
6. Correspondence:
 - a. Letter received from the Department of Industrial Relations in regards to a complaint due to Covid regulations. Stating the employer was not communicating with employees about Covid cases and not enforcing facial coverings.
 - b. Letter received from the Official State Social Security Administrator in regards to our board members not being independent contractors but becoming employees of Ruth Lake Community Services District so the Social Security and Medicare allowance are taken out accordingly.
7. Update on District Projects:
 - a. 101 Netlink has successfully been installed at the Marina. The Marina computer has now been hooked up to the internet including the Fish and Game computer, and the credit card machine. The phone will be connected via 101 Netlink on Wednesday 10/13/2021. The Marina and Ruth Rec Campground gates will be working soon once Owsley Electric is able to come back out to finish working on them. Old Ruth gate is still on hold for now.
8. Items for Board Action and Investigation:
 - a. Adam Jager presented us with the cleanup/logging process. There have been 36 leases sites that have been cleared by the State and County. The clean-up crews have been moving out of Barlow recently and the tree operations will be coming into Barlow and using the site. Once tree operations are done, they are to fix the Barlow road by repaving it. Tree operations are to be done by 12/21/2021, weather permitting. FEMA will assist HBMWD with cleaning up the shoreline from dead trees to branches. Tree replanting will be done by HBMWD. Phase one of the fuel reduction will be taking place at the non-burned lease sites starting with the 100 ft of dispensable space from the

structures.

- b. Ad Hoc committee meeting will be held on November 3, 2021. Notes must be taken to report back to each board.
 - c. Motion was made by Sue Gordon to approve the lease transfer of site 112c from Judith Vaughan to Steve and Kelsey. Debra Sellman seconds the motion. Motion carried Brian Nicholson, Ed Johnson, Jordan Emery, Sue Gordon, and Debra Sellman.
 - d. Motion was made by Sue Gordon to approve the lease transfer of site 18 from Karen and Thomas Newton, Kari Sousa, Gregory McKnight to Barry Smith. Debra Sellman seconds the motion. Motion carried Brian Nicholson, Jordan Emery, Ed Johnson, Debra Sellman, and Sue Gordon.
 - e. Motion was made by Sue Gordon to approve the lease transfer of site 112e from Gerald and Betty Finley to Jade Ryan. Debra Sellman seconds the motion. Motion carried Brian Nicholson, Debra Sellman, Sue Gordon, Ed Johnson, and Jordan Emery.
 - f. Discussion on campground reservations for the 2022 season. Discussion on what is considered long-term reservations and if the long-term campers should have priority in making reservations for the 2022 season. Pete Dulik, a seasonal camper shared that he stays about 100 days each year. At the end of his stay, he suggested leaving a deposit to secure the campsite for the following year. If canceled the deposit is nonrefundable. A motion was made by Debra Sellman to approve 60 consecutive days or more is considered long-term reservations. These priority reservations will start on March 1, 2022 for long-term reservations via phone. Letters should be sent out to anyone who stays 60 consecutive days or more. Sue Gordon seconds the motion. Motion carried Brian Nicholson, Ed Johnson, Jordan Emery, Debra Sellman, and Sue Gordon.
 - g. Motion was made by Sue Gordon to approve the campground price list for the 2022 season with discounts to seniors 65 and older and to the Military. Debra Sellman seconds the motion. Motion carried Brian Nicholson, Ed Johnson, Jordan Emery, Sue Gordon, and Debra Sellman.
 - h. Motion was made by Debra Sellman to increase the marina rental prices and deposits for the 2022 season. Jordan Emery seconds the motion. Motion carried Brian Nicholson, Ed Johnson, Jordan Emery, Debra Sellman, and Sue Gordon.
 - i. Motion was made by Sue Gordon to approve to surplus two of the 9.9 Honda motors and keeping one as a backup. Jordan Emery seconds the motion. Motion carried Brian Nicholson, Ed Johnson, Debra Sellman, Jordan Emery, and Sue Gordon.
 - j. Motion was made by Debra Sellman to purchase three new 9.9 Yamaha motors for the marina fishing boats. Ed Johnson seconds the motion. Motion carried Brian Nicholson, Sue Gordon, Debra Sellman, Jordan Emery, and Ed Johnson.
 - k. Motion was made by Sue Gordon to approve the donation of \$3,000 to STVFD and STAR for the year 2020. Jordan Emery seconds the motion. Motion carried Brian Nicholson, Ed Johnson, Debra Sellman, Sue Gordon, and Jordan Emery.
9. Manager's Report and Update:
- a. Financial Recognize and acknowledge documents.
 - b. Community Hall: Community Breakfast seems to be doing well. Lion's Club rodeo/horse shoe tournament had a good turnout. There are a few private events for October.
 - c. Marina: New #22 patio boat is being picked up on Friday the 15th from Dixon. The #25 patio boat is in town being worked on at Time and Tide Marine. Patio boats #24 and #21 are needing to go to Time and Tide also as they are having some issues. Patio boats

- #18 and #23 are still in the water along with the three fishing boats. Looking into a new gas pump. Most of the customer owned boats are pulled out from the wet slips.
- d. Campground: Boy Scout was closed 9/30/2021. Deep cleaning of debris removal hasn't been done for a while. Hobart Campground: some fire recovery employees are still there. Ruth Rec still has a few campers throughout the rest of the month. Ruth Rec Campground will be winterized at the end of October.
 - e. Leases: Not many changes, lease site holders submitting paperwork for improvements. It has been mentioned that a park model home is not approved by Trinity County to be placed on a lease site.
 - f. Buffer Strip: No changes, still have burned trailers and vehicles that need to be removed.
 - g. Highway 36: Projects are going on eastbound and also westbound.
10. New Matters for Board Consideration:
- a. Increase cameras for the Marina. Follow-up with Advance Security.
 - b. Training for the board members: Members must have classes on Ethics, Harassment, and the Brown Act. These items are most important to be done.

Meeting Adjourned: 6:38 pm

Cynthia Softhouse 11-9-21
Submitted by Date

Debra Seelman 11-9-21
Approved by Date