

**RUTH LAKE COMMUNITY SERVICES DISTRICT**  
**Minutes for June 8, 2021**  
**Board of Directors Meeting**

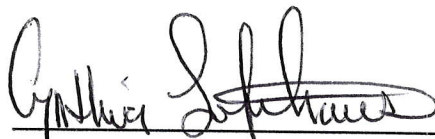
1. Call to Order:
  - a. Meeting was called to order by Brian Nicholson, Vice Chairman at 4:00 pm.
  - b. Board members present Brian Nicholson, Sue Gordon, and Jordan Emery.
  - c. Board member not present: Debra Sellman.
  - d. Others present: Melony Higgins, Fire Chief of STVFD; William Burns, RLCSD; Ed Johnson, Stacy Matheson, RLCSD; Larry Raschein, HBMWD; Caitlin Canale, RLCSD; and Cynthia Lofthouse, RLCSD.
2. Approval of Agenda:
  - a. Motion was made by Sue Gordon to approve the agenda for the meeting of June 8, 2021. Jordan Emery second the motion. Motion carried, Brian Nicholson, Sue Gordon, and Jordan Emery.
3. Approval of Minutes:
  - a. Motion was made by Sue Gordon to approve the minutes for May 11, 2021, with a correction to item 8d. Jordan Emery second the motion. Motion carried Brian Nicholson, Jordan Emery, and Sue Gordon.
4. Public Comment:

STVFD Fire Chief, Melony Higgins, was here to present the AED for use at Ruth Lake CSD facilities. They are going to be placed at the Ruth Lake Marina, Ruth Rec Campground Store, and the RLCSD Community Hall. The device is a life-saving defibrillator, to bring back a person's heartbeat.
5. Supervisor's Report: No Report.
6. Correspondence:
  - a. Letter from Ed Johnson who is interested in becoming a board member for RLCSD.
  - b. Thank you letter from the Bridgeville Community thanking us for the gift certificates for Bridgefest.
7. Update of District Projects:
  - a. Update on the launching gates, Owsley Electric came out to repair the exit gate at the Marina. They also repaired the two gates at Ruth Rec. Owsley Electric will be meeting with 101 Netlink to set up the WIFI part for transmitting data to the gates. Memorial Day weekend a truck with an empty trailer parked on the back corner of sensors, which caused the gate arm to be very confused and go up and down nonstop. Owsley Electric said they would be working on the sesors in the cement pads also to try to prevent that from happening again. Also, we will try to add a small post to the corner of the cement sensor pad to try to prevent this from happening again.
8. Items for Board Action and Investigation:
  - a. Motion was made by Sue Gordon to add Katrina Holtzclaw to lease site 105 which was not added when transferred May 30, 2019. Jordan Emery second the motion. Motion carried Brian Nicholson, Sue Gordon, and Jordan Emery.
  - b. Motion was made by Jordan Emery to remove Dennis Johnson as a check signer. Sue

Gordon second the motion. Motion carried Brian Nicholson, Jordan Emery, and Sue Gordon.

- c. Motion was made by Jordan Emery to table the AD HOC Committee till the next meeting for when all board members are present. Sue Gordon second the motion. Motion carried Brian Nicholson, Sue Gordon, and Jordan Emery.
  - d. Motion was made by Sue Gordon to accept the letter from Ed Johnson for the open position on the RLCSD Board of Directors. Jordan Emery second the motion. Motion carried Brian Nicholson, Jordan Emery, and Sue Gordon.
  - e. Motion was made by Sue Gordon to accept the rate increase for the campground adding the day use and registration fees for the season of 2022. Jordan Emery second the motion. Motion carried Brian Nicholson, Sue Gordon, and Jordan Emery.
  - f. Motion was made by Sue Gordon to accept the rate increase for the Marina for the 2022 season. Jordan Emery second the motion. Motion carried Brian Nicholson, Sue Gordon, and Jordan Emery.
9. Manager's Report and Update:
- a. Financial-Recognize and acknowledge documents: Sue Gordon asked to add a marina manager to the payroll report. All other reports look good.
  - b. Community Hall: Community breakfast is being served on the 1<sup>st</sup> Sunday of the month. AED will be added to the Community Hall.
  - c. Marina: Patio boats are being rented daily. Patio boat #18 came back damaged during Memorial Weekend. The customer broke the steering rod cable but the mechanic from Time and Tide came out and repaired the steering rod. The #18 patio boat was rented for the rest of the weekend after being repaired. Damage was paid by the customer. All other patio boats are running with no issues at this time.
  - d. Campground: The campgrounds are very busy. The months of June, July, and August are mostly booked. Memorial Day weekend we had a Sheriff patrolling all of the campgrounds and out on the lake. The Forest Service also drove through. Per Will Burns, camp host, it showed a big difference in the behavior of the campers. Fish and Wildlife were also on the lake checking for the fishing license on people who were fishing.
  - e. Leases: Few leases are going through the process of being sold.
  - f. Buffer Strip: Lot of logging going on in that area.
  - g. Highway 36: The rock slide project stopping traffic in both directions going towards Red Bluff.
10. New Matters for the Board Consideration:

11. Meeting Adjourned 5:52 pm

  
Submitted by \_\_\_\_\_ Date 7-13-21

  
Approved by \_\_\_\_\_ Date 7-13-21