

**RUTH LAKE COMMUNITY SERVICES DISTRICT**  
**Policy Handbook**

**POLICY TITLE: RECREATIONAL SUB-LEASE HOLDER LAKE WATER  
SYSTEMS**

**POLICY NUMBER: 8100**

**8100.00** The purpose of this policy is to define the conditions of recreational sublease holder lake water system application, construction, use, and monitoring.

**8100.01** In 1984, the Ruth Lake CSD and Humboldt Bay MWD amended the original lease of 1964 between the HBMWD and Trinity County (the “master lease”, subsequently assigned to RLCSD in 1966), to enable RLCSD to allow the withdrawal of surplus untreated water from Ruth Lake Reservoir under certain conditions (Amendment to lease re: use of surplus water, Nov. 8, 1984).

**8100.02** If any condition in this policy, or any other policy concerning recreational sub-lease holder water systems, conflicts with the master lease or the amendment re: use of surplus water, the conditions and intent of the master lease and amendment shall prevail.

**8100.03** For the purposes of this policy, lake water is defined as any surface water gathered within the flood level of Ruth Lake, determined to be below elevation 2674, 20 feet above the current spillway elevation, and between the Matthews Dam and the Ruth Zenia Bridge.

**8100.031** Surface waters taken from rivers, creeks, or springs located above the flood level within the buffer strip are not subject to the requirements of this policy, however, both the Humboldt Bay MWD and the Ruth Lake CSD strongly recommend that the filtration and disinfection requirements of the lake water system be followed. This water is untreated and may contain contaminants which are harmful to humans.

**8100.032** A well shall be exempt from this policy if it has a permit from Trinity County or the State of California, and is considered to be free from the influence of surface water under the terms of that permit.

**8100.04** The authority to withdraw water from the lake granted to RLCSD by the HBMWD may be terminated with 10 days notice for any reason.

**8100.041** Therefore, RLCSD may terminate any and every sublease holders authorization to withdraw water without advance notice.

**8100.042** Each leaseholder notified that removal of the water system is necessary for any reason must physically remove the system to RLCSD’s and HBMWD’s satisfaction within 9 days of notification.

**8100.043** Any cost to RLCSD or HBMWD related to the physical disconnection or removal of a lake water system shall be borne completely by the individual system’s owner or operator, and shall be due and payable to RLCSD or HBMWD upon presentation of a bill.

**8100.05** If authorization for the water system is withdrawn due to the sublease holders unwillingness to comply with the conditions of the permit, or other conditions imposed by responsible governmental authority, the recreational sublease may be canceled at the sole option of the RLCSD Board of Directors.

**8100.10** Conditions of the lake water permit:

**8100.11** The maximum amount of water which may be withdrawn under the terms of the lease amendment from Ruth Lake by RLCSD and its sublease holders is 50,000 gallons per day.

**8100.12** The maximum amount of water which may be withdrawn by any individual sublease under the terms of the lease amendment is 240 gallons per day.

**8100.13** A lake water use permit may only be approved if:

**8100.131** An approved septic system exists on the site, or;

**8 100.132** An approved septic system is to be installed at the same time.

**8100.14** Lake water shall only be used for the following non-commercial purposes:

**8100.141** Toilet flushing;

**8100.142** Residential fire suppression;

**8100.143** Human consumption, if approved.

A. Human consumption shall be deemed to exist if water is plumbed, or is capable of being plumbed, to any dwelling or structure capable of being used as a dwelling.

B. This determination shall be made by RLCSD, HBMWD, or Trinity County Health or Building officials.

**8100.144** Residential Fire Suppression Storage Tank, not to exceed 2,500 gallons.

**8100.15** Water obtained under this policy may only be used within the boundaries of the individual recreational sublease.

**8100.16** Use of water obtained under this policy for any other purpose, including, but not limited to garden or lawn watering, or any commercial use whatsoever, is strictly prohibited and will result in the immediate revocation of the individual permit and the complete removal of the system. Since the use of any water for any prohibited use jeopardizes the continued use of lake water by all other users, such a violation shall also be sufficient cause for the termination of the recreational sublease at the sole option of the RLCSD Board of Directors.

**8100.20** Application Contents:

**8100.21** Application for lake water use permit (form provided by RLCSD).

**8100.22** Exhibit A: Proposed delivery and storage (diagram provided by applicant).

**8100.23** Exhibit B: Terms and conditions of permit (RLCSD).

**8100.24** Exhibit C: Technical Specifications (applicant).

**8100.25** Exhibit D: Proposed filtration and disinfection system description (applicant).

**8100.26** Exhibit E: Application for approval of water system from Trinity County (TCHDmm6-85) (RLCSD).

**8100.30** Application process:

**8100.31** The initial application shall be made to RLCSD.

**8100.33** After review and acceptance of the application by RLCSD, RLCSD shall forward the application to HBMWD for review and acceptance, accompanied by any fee required by HBMWD.

**8100.34** After review and acceptance of the application by HBMWD, the application shall be forwarded to the Trinity County Health Department & Trinity County Building Department for review and acceptance, accompanied by any fee required by them. Acceptance by CalFire for any fire suppression storage tank is required as a condition of installation.

**8100.35** After acceptance by RLCSD, HBMWD and Trinity County Health & Building Departments, the applicant may begin construction of the system.

**8100.36** If the approved plan calls for the construction of a pump house structure or a separate structure for toilet facilities, the applicant is required to obtain the separate approval of RLCSD, HBMWD, and proper permits from the Trinity County Building Department prior to construction.

**8100.40** Final Approval of the system

**8100.41** When system is complete and in working condition, the applicant shall contact RLCSD and arrange for a final inspection of the system.

**8100.42** The Trinity County Health Department or its authorized representative shall review the system to ensure it is installed as per the application.

**8100.43** The following tests shall be made

**8100.431** If a chlorination treatment system, a chlorine residual shall be determined. Residuals shall be maintained within the range specified by the appropriate health authority (0.2mg/1min. to 4mg/1 max.).

**8100.432** If another type of treatment system, tests shall be made according to the manufacturers instructions.

**8100.433** A bacteriological sample shall be taken by the authorized inspector and analyzed by a state licensed laboratory.

**8100.44** When all tests have been satisfactorily reviewed by the Trinity County Health Department, RLCSD shall forward the completed application to the HBMWD for final approval.

**8100.50** The initial application fee shall accompany the initial application and shall be determined as follows:

<b>8100.501</b>	RLCSD Fee:	\$30
<b>8100.502</b>	HBMWD Fee:	\$50
<b>8100.503</b>	Trinity County Health Fee:	\$0
<b>8100.504</b>	Laboratory analysis Fee:	\$25 (for each sample required)

**8100.51** The application fee includes the water use fee for the lease year during which the application fee is made, regardless if water is used in the period or not. There shall be no proration of the fee if application is made in mid year.

**8100.52** Annual fee is \$65 per lease year (May 1-April 30), and shall be billed with the lease payment, regardless if water is used, or if the application has been completed.

**8100.53** Annual fee shall cease to be charged only upon written request of the leaseholder, and upon determination by RLCSD or HBMWD that the system has been dismantled and removed from the site, and that an acceptable source of water has been developed to replace it.

**8100.60** Multiple systems:

**8100.61** Recreational sub-lease holders may maintain a joint or shared system.

**8100.62** No more than 4 lease sites shall share a joint system.

**8100.63** A joint application may be submitted, however, each individual leaseholder shall be required to submit a separate and complete application fee since each site must be inspected and tested individually.

**8100.70** The Ruth Lake CSD must establish and enforce a monitoring program satisfactory to HBMWD and the Building and Health Departments of Trinity County in accordance with the lease surplus water amendment. This policy shall be approved and promulgated as RLCSD policy #8110. Monitoring of Individual lake water systems.

**8100.80** Use of alternate treatment systems. Where standard treatment systems are not feasible, for example, where electrical power is not available, optional systems will be considered.

Approved by the RLCSD Board of Directors: March 12, 1998

Revised April 12, 2001

Revised and Approved by the RLCSD Board of Directors: May 11, 2021