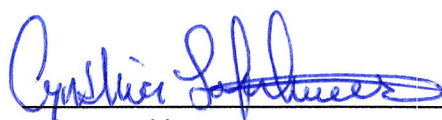


RUTH LAKE COMMUNITY SERVICES DISTRICT  
Minutes for February 9, 2021  
Board of Directors Meeting

1. Call to Order:
  - a. Meeting call to order by Debra Sellman at 4:00 pm
  - b. Board members present: Debra Sellman, Jordan Emery, and Sue Gordon
  - c. Board members not present: Dennis Johnson and Brian Nicholson
  - d. Other present: Larry Raschein HBMWD, Dan Frasier Trinity County BOS, Adam Jager HBMWD, and Dave Saunderson RLLA, Caitlin Canale RLCSD District Manager and Cynthia Lofthouse.
2. Approval of Agenda:
  - a. Motion was made to approve the agenda for the meeting of February 9, 2021 by Sue Gordon. Jordan Emery second the motion. Motion carried, Sue Gordon, Jordan Emery, and Debra Sellman.
3. Approval of Minutes:
  - a. Motion was made to approve the minutes for January 12, 2021 by Sue Gordon. Jordan Emery second the motion. Motion carried, Sue Gordon, Jordan Emery, and Debra Sellman.
4. Public Comment: Adam Jager of HBMWD, gave an update on the happenings with the clean-up of the lease lots. He spoke about the different contractors that are providing services to the Ruth Lake area. This includes loggers, PG&E, the crews that will be cleaning up the hazard waste, debris, etc. The tree cutting by PG&E has begun, which are the P2 trees that have been marked. This includes the removal of trees and after they are cut, Morris Logging will be removing them or PG&E will chip them, which is done all on site. There are two different logging companies that are contracted out with PG&E. The Unlimited Loggers are starting around Barlow Campground and Atlas is starting near the Ruth Rec Campground. Debris removal was to start in January but then moved to February, and now it looks like March, weather permitting. The debris removal crew plans to start the clean-up process soon but the recent problem they have are the closure times on Highway 36 going east. This causes a problem with transporting the debris to the dump station in the Anderson area. When the crews are completed with all of the clean-up, the tree removal company Morris Logging hired by HBMWD are to remove all the burned and dead trees located on the lease holders' sites and the buffer zone. Also, HBMWD new LTO is going to be Morris Logging.
5. Supervisor's Report: Dan Frasier spoke about Phase 1, which is the clean-up of the hazardous materials on the damaged lease lots. During Phase 1 of the cleaning, they had trucks being used to clear car batteries, fuel etc. At this time nothing is really happening. In March, weather permitting, they will be starting on Phase 2 of the clean-up process. Dan provided his new contact number, which is 707-499-6179.
6. Correspondences: Lease holders' letter was sent out by Dave Saunderson to all lease holders. Dave is wanting to reestablish the Ruth Lake Leaseholders Association after seven years of not being together.

7. Updates of District projects:
  - a. Launching gates at all 3 locations Ruth Rec, Old Ruth and the Marina. Out of the 5 gates, 4 needs to be repaired. Owsley Electric came out to give us a quote on all 4 gates that need repair. Now we are just waiting for the quote.
8. Items for Board Action and Investigation:
  - a. Motion was made by Sue Gordon not to increase the CPI for 2021. Jordan Emery second the motion. Motion carried, Sue Gordon, Jordan Emery, and Debra Sellman.
  - b. Motion was made by Jordan Emery to approve the \$1.00 increase to the 2021 pay schedule. Sue Gordon second the motion. Motion carried, Jordan Emery, Sue Gordon, Debra Sellman.
  - c. Payroll schedule for 2021 was tabled for next meeting.
  - d. STVFD donation tabled for next meeting.
  - e. Motion was made by Sue Gordon, that Stacie Mckitrick purchased the trailer for the amount of \$600.00. With the agreement of having to pay PG&E any amount above \$100.00, any amount over \$25.00 for propane, and any long-distance phone calls on the host phone. Jordan Emery second the motion. Motion carried, Sue Gordon, Debra Sellman, Jordan Emery.
  - f. Motion to approve Sublease agreement by Sue Gordon with the change to item 5, Term: delete from time to time. Replace with terms to be determined. Jordan Emery second the motion. Motion carried, Sue Gordon, Debra Sellman, Jordan Emery.
9. Manager's Report and Update:
  - a. Financial – Recognize and Acknowledge Documents: Question on Dave's Auto Repair, which was for the red Dodge Dakota campground truck. Request to run last year's profit & loss seasonal report for April 1<sup>st</sup> 2020 to October 31<sup>st</sup> 2020.
  - b. Community Hall: Front window will be fix by Allan Lewis from Fortuna Glass. FEMA still has items in hall and will start removing items next week.
  - c. Marina: #21 patio boat is out for repair at Time & Tide in Eureka, along with the 3 motors for the fishing boats. A new 22-foot patio boat with a purchase price around \$33,000.00 and being financed through Redwood Capital Bank in Fortuna. Ordered new motor for #25 patio boat with a purchase price around \$9,000.00 from Harrison's Marine. Waiting For Harrison's Marine to get back to Caitlin with more details on a time frame. The marina grounds and bathroom are being kept up by Stacie.
  - d. Campgrounds: HBMWD is renting Barlow field out for the debris removal team.
  - e. Leases: Lease site 111c did not respond to any correspondence. Caitlin is getting approvals from HBMWD for lease rebuilds.
  - f. Buffer Strip: Trees are being cut down across from Barlow.
  - g. Highway 36: Rock slide, some slight delays.
10. New Matters for Board Consideration: Nothing at this time.
11. Meeting Adjourned: 7:05pm

  
Submitted by \_\_\_\_\_ Date 3-9-21

  
Approved by \_\_\_\_\_ Date 3-9-21