

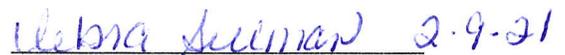
RUTH LAKE COMMUNITY SERVICES DISTRICT  
Minutes for January 12, 2021  
Board of Directors Meeting

1. Call to order:
  - a. Meeting called to order by Chairman Dennis Johnson at 4:00 pm
  - b. Board members present: Dennis Johnson, Jordan Emery, Debra Sellman, and Sue Gordon.
  - c. Board member not present: Brian Nicholson
  - d. Others present: Chris Harris HBMWD Business Manager, John Friedenbach HBMWD General Manager, Dan Frasier Trinity County Supervisor, Caitlin Canale RLCSO District Manager and Cynthia Lofthouse.
2. Approval of Agenda:
  - a. Motion was made to approve the agenda for the meeting of January 12, 2021 by Debra Sellman. Sue Gordon second the motion. Motion carried, Dennis Johnson, Jordan Emery, Sue Gordon, and Debra Sellman.
3. Approval of Minutes:
  - a. Motion was made to approve the minutes for December 8, 2020 by Sue Gordon. Debra Sellman second the motion. Motion carried, Dennis Johnson, Jordan Emery, Debra Sellman, and Sue Gordon.
4. Public Comment: No Comments.
5. Supervisor's Report: Dan Frasier our newly elected District 5 Supervisor to Trinity County introduced himself. Dan shared that Trinity County is working on getting the COVID vaccine and the county has put out a chart prioritizing who is allowed to receive the vaccine first.
6. Correspondences:

Adam Jager is working for HBMWD as the Emergency Mad River Watershed Restoration Supervisor. He is working with SUKUT Construction company who is doing the debris removal on the lease sites. The one problem in getting the personnel to the Ruth Lake area are finding them lodging and food. A contract with Journeys End to provide lodging and food for the personnel is still pending. Two lease holders so far are interested in offering their sites on a month-to-month basis, with approval from RLCSO. Adam is requesting RLCSO to give the Lease Holders the option to offer temporary housing to the construction workers. HBMWD has a contract with SUKUT to lease Barlow Campground field for construction equipment and staging for the debris removal process. Time frame for all of debris to be removed could be up to 6 months. During discussion between the RLCSO board and HBMWD it was brought to the RLCSO board's attention that HBMWD had set up a lease agreement at RLCSO's Barlow Campground field without prior approval of using the RLCSO facility. There were prior discussions between Manager Caitlin Canale and HBMWD Chris Harris, however, there was a major miscommunication about the subject and location of the lease agreement. Friedenbach presented RLCSO with Article 11 titled "Reserve Property," stating at any time HBMWD may take back and use RLCSO facilities at any time. Chairman Johnson suggested looking into the land on the buffer strip diagonal from Barlow Campground to lease.
7. Update of District Projects:
  - a. Launching gates for Old Ruth, Ruth Rec Campground and Marina: Quinten Owsley will be coming out to do a new quote for all three gates. Owsley Electric will also be providing quotes for the replacement of power poles at Barlow, Hobart, and Old Ruth since it has been requested by the insurance company.
  - b. New golf cart for Ruth Rec Campground has been purchased and is in excellent working condition.
8. Items for Board Action and Investigation:
  - a. Motion was made by Sue Gordon not give STVFD and STAR a donation for the year of 2020 due to the unpredictableness of having to open late in the season due to COVID and closing early due to the August Complex

- Fire. Debra Sellman second the motion. Motion carried, Dennis Johnson, Sue Gordon, and Debra Sellman.
- b. Lease holders will be billed for their sites for 2021 as Policy 6800.07 states. First statement goes out in March. Caitlin mentioned that Trinity County will not issue any permits until everything is cleaned and approved by the State of California.
  - c. Motion was made by Debra Sellman to purchase a new motor for the #25 patio boat from Harrison Marine in Redding. Sue Gordon second the motion. Motion carried, Dennis Johnson, Debra Sellman, and Sue Gordon.
  - d. Motion was made by Sue Gordon to purchase a new 22ft Sun Tracker 60hp patio boat with the possibilities of getting a loan. Debra Sellman second the motion. Motion carried, Dennis Johnson, Debra Sellman, and Sue Gordon.
  - e. Consider sublease of lease lots to contractors for debris removal. Per John Friedenbach, Adam Jager has been finding lease holders to sublease their lease sites. A letter will be sent out only to lease holders whose sites were not damage by the fire. Motion was approved by Sue Gordon to sublet lease sites to the cleanup crews with a written agreement to go through the RLCSD office. Debra Sellman second the motion. Motion carried, Dennis Johnson, Debra Sellman, and Sue Gordon.
  - f. Consider the hiring of a 12-month district maintenance position. Discussion: This person would be part time but year round and paid on a salary basis with no insurance reimbursement. Time card should be done by employee showing time and jobs working on. If using own vehicle, the employee needs to be reimbursed for mileage. If the marina truck is available this person may use this for jobs. Make sure the person is able to do the jobs that are required. Motion was made by Debra Sellman to approve the hiring of a year-round maintenance person. Sue Gordon second the motion. Motion carried, Dennis Johnson, Debra Sellman, and Sue Gordon.
9. Manager's Report and Update:
- a. Financial-Recognize and acknowledge documents. Reports were accepted with the correction to the Profit & Loss Previous Year to place new golf cart under vehicle expense. A request was made to do a seasonal report for the Campground and Marina with the dates of April 1<sup>st</sup> through October 31<sup>st</sup>.
  - b. Community Hall: FEMA is still using the hall just for a few more days.
  - c. Marina: The marina host is keeping the grounds up and it is looking good which includes the restrooms.
  - d. Campground: Need to look into having law enforcement for the season through the Trinity County Sheriffs Department for the lake and campgrounds.
  - e. Leases: An improvement request form was created to give to lease holders for all improvements as written in the 6000 policy.
  - f. Buffer Strip: No update
  - g. Highway 36: Road completed, but some stops at times due to weather repairs
10. New Matters for Board Consideration: Nothing at this time
11. Meeting Adjourned: 6:50 pm

  
 Submitted by \_\_\_\_\_ Date 2-9-21

  
 Approved by \_\_\_\_\_ Date 2-9-21