

RUTH LAKE COMMUNITY SERVICES DISTRICT
Minutes for May 30, 2019
Board of Directors Meeting

1. Call to Order:

- A. Meeting called to order by Chairman Dennis Johnson at 4:00 pm
- B. Flag Salute
- C. Board members present: Debra Sellman, John Wise, Dennis Johnson, Susan Gordon and Brian Nicholson.
- D. Others present: Adam Jager, General Manager, Cynthia Lofthouse, Assistant Manager and Dan Bugbee, Marina Manager.

2. Approval of Agenda:

- A. Adam Jager requested to add lease lot #105 sale approval. Motion was made by Debra Sellman to add the sale approval and to approve the agenda. John Wise seconded the motion, motion carried, Dennis Johnson, Brian Nicholson, Susan Gordon, Debra Sellman and John Wise.

3. Approval of Minutes:

- A. Motion was made by Susan Gordon to approve meeting minutes. Brian Nicholson seconded the motion. Motion carried, Dennis Johnson, John Wise, Debra Sellman, Sue Gordon and Brian Nicholson.

4. Public Comment: None

5. Supervisor's Report: None

6. Correspondence:

- A. LAFCO increase for 2019/2020. Manager Jager said the increase should only be an Increase of approximately \$200.00.

7. Update on District Projects:

- A. Marina host trailer is coming along and is within budget.
- B. Barlow septic is being worked on with assistance from Kyle Kiser.
- C. The dumpsters at Ruth Campground have been moved to a more practical location.

8. Items for Board Action and Investigation

- A. Approval of transfer of sublease #54 from David Metheny to Randall Bollan. Motion made to approve transfer by Sue Gordon, John Wise seconded the motion. Motion carried, Dennis Johnson, Brian Nicholson, Debra Sellman, Sue Gordon and

John Wise.

- B. Approval of transfer of sublease #105 from John & Kathleen Waddell to Robert & Judith Moore. Motion made to approve transfer by Sue Gordon, John Wise second the motion. Motion carried, Dennis Johnson, Debra Sellman, Brian Nicholson, John Wise and Sue Gordon.
- C. Campground Vehicles used by employees need to be replaced. Approval for new vehicles for the campground. Motion approved by Sue Gordon to purchase vehicles for the campground. Brian Nicholson seconded the motion. Motion carried, Dennis Johnson, Debra Sellman, John Wise, Brian Nicholson and Sue Gordon.
- D. Memorial sign for Johnny Wise being placed in the picnic area at the Marina. It was discussed the memorial sign being on a park bench or a picnic table that way others wishing to do the same can. Approval for a plaque for Johnny Wise was approved by Debra Sellman to have a plaque place at the Marina, Brian Nicholson seconded the motion. Motion carried, Dennis Johnson, Sue Gordon, Debra Sellman and Brian Nicholson. John Wise abstained from the vote.
- E. Campground Host job duties still in process. Manager Jager requested to discuss in closed session.

9. Manager's Report and Update.

- A. Financial-Recognize and acknowledge documents.
- B. Community Hall: Manager Jager said everything is being kept up, garage currently being
- C. Marina: Manager Bugbee went over sale comparisons from 2018 to 2019.
- D. Campground: Manager Jager said there will be law enforcement patrol for Memorial Day weekend.
- E. Leases, inspections need to be done.
- F. HBMWD: Manager Jager discussed the cutting of dead trees on lease sites and that he is going to meet with HBMWD to see if we can stream line the process to get these dead trees removed.
- G. Buffer Strip: Manager Jager discussed abandoned vehicles that need removed, including a burned-out motor home on the river bed on the south end of the lake and that he will discuss with CHP and Sheriff's Department about removal of these vehicles.
- H. Highway 36 Project.

10. New Matters for Board Consideration: Nothing at this time.

11. Closed Session: Discussion of new camp hosts for the Recreational Campground.

12. Reconvene Open Session/Report from Closed Session:

A. Approval to hire the new camp hosts for the Recreation Campground. The two hosts pay will be \$13.50 an hour, one covering 30 hours, and the other 12 hours, giving us 7 days of coverage. They will live in the Recreational Campground Modular, rent free And utilities will be allowed up to \$125.00 per month, which is electric and propane. Motion was made to approve the hiring of camp host by Sue Gordon, Debra Sellman seconded the motion. Motion carried, John Wise, Dennis Johnson and Brian Nicholson.

13. Adjournment of Meeting 5:25pm

Submitted by Date

Approved by Date